

# Digital Signature Certificate Subscription Form

Class of Certificate	Class 2 <input type="checkbox"/>	Individual <input type="checkbox"/>	Signing <input type="checkbox"/>	1 Year <input type="checkbox"/>	Request Id: <table border="1" style="display: inline-table; width: 100px; height: 20px;"></table>
	Class 3 <input type="checkbox"/>	With Org Name <input type="checkbox"/>	Encryption <input type="checkbox"/>	2 Years <input type="checkbox"/>	

## Section 1: Subscriber Details

Name\*:

Designation :

Date of Birth\*: 



 Gender \*:  Male  Female

Address (Residential address in case of Individual or Organization address in case of DSC with ORG )

Organisation Name \* : 



  
(Mandatory in case of ORG DSC)

Door No/Building Name \* :

Road/ Street/ Post Office \* :

Town/ City/ District \* :

State/ Union Territory \* :

Country\* : 



 PIN Code\*

Telephone Number\* (with STD Code):

Mobile Number\* :

Email id\* :



\* Self Attested Photo

- Use blue-ink only including signature.
- Ensure the Name, Designation, Address and Contact number of the attesting officer in at least one of the attestation document.

## Section 2: Identity Proof Details

<p><b>Photo Identity Proof *</b></p> <p>Identity Proof Name <input style="width: 100%;" type="text"/> ( Eg: Pan Card, DL, Passport, ...)</p> <p>Identity Proof Number <input style="width: 100%;" type="text"/></p>	<p><b>Address Proof *</b></p> <p>Address Proof Name <input style="width: 100%;" type="text"/> ( Eg: Passport, DL, Latest Telephone Bill, ...)</p>
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Note\*: Subscriber's signature should appear on the Photo ID Proof.

## Section 3: Declaration

I hereby declare that all the information provided in this Subscription form for the purpose of obtaining a digital certificate is true and correct to the best of my knowledge. I am aware, as a subscriber for the digital signature certificate, the duties and responsibilities which are applicable under the SafeScript CA CPS (<https://www.safescrypt.com/pdf/cps.pdf>) and also under the Section 71 of IT Act which stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.

Signature of the Subscriber\*

Date\*: 



 Place\*:

Note\*: Subscriber has to sign before the Authorised LRA/Partner for Class3 DSC.

## Section 4: Authorisation (only for ORG DSC)

I, \_\_\_\_\_ acknowledge by my signature, that the Subscriber information in this document is complete and accurate as per our office records. I fully understand that the Subscriber is responsible to transact on the Organisation's behalf and I will ensure timely revocation of Digital Signature Certificate in case the employee leaves the company in future.

Signature & Organisation seal\*

### For office use only

#### Attestation By Sify Authorised LRA/Partner\* (For Class3DSC Only)

I hereby declare that the subscriber has personally appeared before me and submitted the original document copies.

Signature and Seal \*

Date \* 



 Name \*

Note\*: Safescrypt at its discretion, will make a telephone call to verify the details of the Subscriber.

Partner Name:	<input style="width: 100%;" type="text"/>
Sify RA:	<input style="width: 100%;" type="text"/>
Date of Issuance:	<input style="width: 100%;" type="text"/>

Safescrypt CA Services brought to you by:

Sify Technologies Limited, 2nd Floor, Tidel Park, #4 Rajiv Gandhi Salai, Taramani, Chennai - 600 113. E-Mail: [enquiries@safescrypt.com](mailto:enquiries@safescrypt.com)


**Central Depository Services (India) Ltd. (CDSL)**

 17<sup>th</sup> Floor, Phiroze Jeejeebhoy Towers, Dalal Street,  
 Fort, Mumbai – 400 001.

Telephone: (022) 2272-3333 Fax: +91-022-2272-3199

 Website: <http://www.cdslindia.com>


electronic access to Securities information and execution of Secured transactions (easiest)

**Registration Form - Depository Participant [DP]**

<b>Name of the DP</b>								
<b>DP ID</b>								
<b>SEBI Registration Number</b>								
<b>Address</b>								
<b>Telephone No. (with STD code)</b>								
<b>Email Address of the DP</b>								
<b>Name of the Authorized Signatory</b>								
<b>Designation of the Authorized Signatory</b>								

We would like to register to **easiest** service of CDSL. We hereby agree to the terms and conditions annexed hereto for availing the said services. We also agree to take necessary action to make available the **easiest** services to our BOs/CMs who have registered with CDSL as subscribers.

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Place: \_\_\_\_\_

 Signature: \_\_\_\_\_  
 (Authorized Signatory & Stamp of DP)

*(For use of CDSL)*

Details and Signatures Checked by : \_\_\_\_\_

Approved by : \_\_\_\_\_

\*DP Activated by : \_\_\_\_\_

## ***easiest* Terms and Conditions**

Beneficial Owner [BO], Clearing Member [CM], Depository Participant [DP] in consideration of their mutual covenants and promises contained herein, and for good and valid consideration, the receipt, sufficiency and adequacy of which is hereby acknowledged, agree to the terms and conditions set for subscribing to ***easiest*** services:

1. Definitions and Interpretation - In this document, words and expressions listed in this Clause shall carry the meaning assigned to them in this Clause:
  - a) "Account of Choice" - Account of Choice is the option wherein BO/CM can transfer the securities from the BO/CM account to any account of the choice of the BO/CM. The BO/CM can select this option provided ***easiest*** is accessed through possessed objects.
  - b) "Beneficial Owner [BO]" means a person whose name is recorded as such with a Depository. The BO has expressed its interest in availing of the services provided by the DP using ***easiest***. The BO has executed the Depository Services Agreement pursuant to which the BO owns, controls and operates accounts with CDSL through the DP or the BO/DP have been exempted from entering into such an agreement pursuant to the relevant provisions of CDSL's Bye-Laws. The BO and DP have agreed to record the terms and conditions mentioned forthwith upon which the BO may participate in ***easiest***.
  - c) "Bye-Laws" shall mean the Bye-Laws of CDSL.
  - d) "CDSL" shall mean the Central Depository Services (India) Limited, a Depository registered with the Securities and Exchange Board of India under the Depositories Act, 1996, of which the DP is a depository participant.
  - e) "Clearing Member" means a member of a stock exchange recognized under the Securities Contracts (Regulation) Act, 1956 who has obtained a certificate of registration from the Securities and Exchange Board of India under Section 12(1) of the Securities and Exchange Board of India Act, 1992 read with Regulation 6 of the Securities and Exchange Board of India (Stock Brokers and Sub-brokers) Regulations, 1992 or a Custodian of Securities who has obtained a certificate of registration from the Securities and Exchange Board of India under Section 12(1A) of the Securities and Exchange Board of India Act, 1992 read with Regulation 8 (3) of the Securities and Exchange Board of India (Custodian of Securities) Regulations, 1996 and who has an arrangement with a Clearing Corporation for settlement of trades in dematerialised form. The CM has expressed its interest in availing of the services provided by the DP using ***easiest***. The CM has executed the Depository Services Agreement pursuant to which the CM owns, controls and operates accounts with CDSL through the DP or the CM/DP have been exempted from entering into such an agreement pursuant to the relevant provisions of CDSL's Bye-Laws. The CM and DP have agreed to record the terms and conditions mentioned forthwith upon which the CM may participate in ***easiest***.
  - f) "Depository Participant" [DP] - The DP is a duly registered depository DP and is part of the CDSL's depository system. The DP has been registered with CDSL to offer ***easiest***, a common infrastructure facility provided by CDSL, which enables BO/CMs to transfer securities through the Internet. The DP has agreed to receive and authenticate the instructions from BO/CM through Internet. The instructions processed through ***easiest*** will be processed only after the DP authenticates the same. The DP can authenticate each instruction one by one by accessing the DP

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Signature: \_\_\_\_\_  
(Authorized Signatory & Stamp of DP)

- admin module provided at **easiest** or the instructions can be authenticated by the DP using auto authentication flag, which the DP may allocate/mark for the BO/CM at the time of registration to **easiest** services.
- g) "Depository Services Agreement" shall mean the "Agreement between the DP and the Person seeking to open an account with the DP" signed by the BO/CM at the time of opening the account.
  - h) "**easiest**" shall mean the Internet-based common infrastructure facility provided by CDSL, which is being used by the BO/CM for transactions which CDSL make available/permit from time to time..
  - i) "Operating Instructions": shall mean the procedural document issued by CDSL guiding BO/CM/DP while operating the CDSL system and **easiest**.
  - j) "PIN" shall mean the Personal Identification Number, either assigned to the BO or chosen by the BO pursuant to this Agreement, which may be necessary for the BO to access **easiest**.
  - k) "Possessed Object" shall mean an e-Token with a silicon chip or such other means capable of storing information and affixing digital signature which may be used by the BO/CM/DP for operating **easiest** services.
  - l) "Remembered Information" shall mean and include such confidential information such as password, PIN or such other information used for authentication of the BO/CM while making use of **easiest**, as may be generated by the BO/CM for access to **easiest**.
  - m) "Trusted Accounts" shall mean accounts of such type and number as to which CDSL may permit the BO to transfer securities from the BO's account, if the BO uses only Remembered Information for the purposes of accessing **easiest**.
  - n) "Working Day" shall mean all calendar days excluding Sundays and public holidays observed by CDSL, as published by CDSL, through communiqués or at their website: [www.cdslindia.com](http://www.cdslindia.com).
2. In this document , unless the context otherwise requires:
- a) the singular includes the plural and vice versa;
  - b) words importing any gender include the other gender;
  - c) reference to any statute, ordinance or other law includes all regulations and other instruments and all consolidations, amendments, re-enactments or replacements for the time being in force;
  - d) all headings, bold typing and italics (if any) have been inserted for convenience of reference only and do not define limit or affect the meaning or interpretation of this document;
  - e) reference to a Recital, Schedule, Annexure or Exhibit is to a Recital, Schedule, Annexure or Exhibit of or to this document;
  - f) reference to a person includes a natural person, body corporate, unincorporated association, government or governmental, semi governmental or municipal entity; and,
  - g) reference to a BO/CM/DP means a BO/CM/DP as defined under the definition clause of this document and includes that party's successors, legal personal representatives and permitted assignees.
3. The DP shall from time to time prescribe to the BO/CM the minimum specification of hardware and software that will be required by the BO/CM to access **easiest**. The DP represents that the DP has fully complied with all the technical and operational requirements prescribed for the DP by CDSL.

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Signature: \_\_\_\_\_  
(Authorized Signatory & Stamp of DP)

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4. The BO/CM shall have an option of either having a Possessed Object for validation of the BO/CM's access to **easiest** or generating the BO/CM's own Remembered Information for validation of such access by the BO/CM. From time to time, the DP may prescribe to the BO/CM, in accordance with instructions received by the DP from CDSL, such measures as may be required to ensure the safety and security of the BO/CM's access to and usage of **easiest** and the BO/CM shall abide by the same.
  5. The BO/CM agrees to take adequate safety measures for accessing **easiest**, including but not limited to:
    - a) In the event the BO/CM has opted for Remembered Information for access to **easiest**, the BO/CM shall take all the necessary steps to ensure confidentiality and secrecy of the BO/CM's Remembered Information used for authentication of the BO/CM and shall not reveal the same to any employee, agent or official of the DP or to any other person. The BO/CM acknowledges that failure to adhere to safety and security measures prescribed by CDSL and the DP could lead to a loss of confidentiality and secrecy of the Remembered Information, thereby exposing the BO/CM to the risk of financial losses.
    - b) In the event the BO/CM has opted for the Possessed Object, for the purpose of identifying the BO/CM in the process of authenticating the BO/CM's access to **easiest**, the BO/CM shall take all necessary steps to ensure that the Possessed Object is kept safely with itself and not to part with possession of the same to any third party. The BO/CM shall also ensure that the safety instructions issued for the usage of the Possessed Object are strictly adhered to.
    - c) The BO/CM acknowledges that in the interests of the security of the BO/CM's usage of **easiest**, if the BO/CM does not opt for Possessed Object as a means of authenticating the BO/CM's access to **easiest**, the BO/CM shall be entitled to transfer securities only to the Trusted Accounts. Further, the BO/CM shall submit to the DP an undertaking in the enclosed format from the holder/s of the trusted account.
    - d) The BO/CM acknowledges that all instructions received by the DP, authenticated pursuant to use of Remembered Information or Possessed Object shall be conclusive evidence of such instructions having been issued by the BO/CM and shall be attributed to the BO/CM. The DP shall not be held liable for acting on the instructions so received.
    - e) If the BO/CM has reason to believe that the confidentiality of the Remembered Information has been compromised or that the Possessed Object has been lost/misplaced/stolen, the BO/CM shall intimate the DP forthwith about such compromise or loss. The DP shall take best efforts to forthwith disable the BO/CM's access to **easiest** not later than one working day of receipt of such intimation from the BO/CM. However, if any instructions are received prior to such disablement, the DP shall not be liable for losses, if any, arising out of execution of such instructions.
  6. In consideration of the access to **easiest**, the BO/CM/DP agrees to pay such charges as may be prescribed by DP/CDSL. CDSL/DP shall reserve the right to revise the charges by giving the BO/CM adequate advance notice, in no event lesser than thirty (30) days, to be issued either in writing or through their websites.
  7. The BO/CM agrees that in the event of the BO/CM desiring to operate any joint account through **easiest**, it shall be a condition precedent for usage of **easiest** that all the joint holders shall sign the **easiest** Registration Form, the Remembered Information for access to **easiest** will be issued to the Email ID mentioned in the
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Signature: \_\_\_\_\_  
(Authorized Signatory & Stamp of DP)

**easiest** Registration Form, favouring any one individual who shall be deemed to be the user of the Remembered Information or the Possessed Object for access to **easiest** will be issued favouring any one individual who shall be deemed to be the user of the Possessed Object for access to **easiest** and issue of instructions through **easiest**. The BO/CM hereby ratifies and upholds all such instructions issued through **easiest** using such Remembered Information or Possessed Object, as the case may be. The usage of and access to **easiest** using the Remembered Information or Possessed Object, as the case may be, shall be deemed to have been made by the BO/CM at the time of such access and use.

8. The BO/CM shall be entitled to change the Remembered Information on **easiest** from time to time.
9. The BO/CM is aware that the transaction through **easiest** will be processed only after the DP authenticates the same. The authentication may be manual authentication i.e. authentication of each instruction one by one or auto-authentication, which the DP may allocate/mark for the BO/CM at the time of registration to **easiest** services. The DPs agree that in case they have set manual authentication for any BO/CM, they will verify the receipt of any authentication instruction request daily before the expiry of dead line time mentioned at **easiest** and in the operating instructions for **easiest**.
10. The DP has an authority to authenticate/ reject the transactions. The rejection of transaction by the DP will be intimated to the BO/CM through their **easiest** login of the BO/CM. The BO/CM can view the status of the transactions through their **easiest** login.
11. The BO/CM shall enter all its transactions instructions at **easiest** in a timely manner to ensure that the same are capable of being received by the DP for authentication. The different type of instructions i.e. Off Market. Settlement, Inter Depository, Early Pay-in shall be entered by the BO/CM before the specified time mentioned against the particular instructions at **easiest**.
12. **easiest** will forward the instructions to the CDSL system after the same are authenticated by the DP on best effort basis. However, CDSL does not guarantee the execution of the instruction due to any unforeseen technical / operational failure. BOs/CMs are advised to check the status of the instruction from time to time, and in case of any problem / non-authentication, are requested to approach the respective DPs on time.
13. The receipt of instructions by **easiest** shall be indicated by means of message receipt confirmation screen that shall be generated on the BO/CM's computer screen, which shall be capable of being printed out for the BO/CM's record. If the instructions are received by **easiest** before the aforesaid deadline, the DP shall be fully responsible for authenticating the same within the prescribed deadline. If the instructions are received by **easiest** after the aforesaid deadline, the instructions may be authenticated by the DP and processed by **easiest** on a best-efforts basis, and the DP/CDSL shall not be liable for non-execution of the same.
14. The BO/CM further acknowledges that the BO/CM shall not have any right to any claim against either the DP or CDSL for losses, if any, incurred due to non-authentication of such instructions received late and executed on a best-effort basis. In the event of any dispute relating to the date and time of receipt of the instructions

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Signature: \_\_\_\_\_  
(Authorized Signatory & Stamp of DP)

- on **easiest**, CDSL's records shall be conclusive evidence and the Parties agree that CDSL's decision on the same shall be final and binding on both Parties.
15. Account of Choice option can be availed by a BO if they are registered through possessed object. The CM can be registered to **easiest** services with Account of Choice option only through possessed object. The trusted account option is not available to CM.
  16. The right to use **easiest** by a BO/CM cannot be assigned or transferred by the BO/CM under any circumstances, otherwise than through valid issue of a power of attorney.
  17. The BO/CM may request for termination of **easiest** at any time by giving notice, in writing or through **easiest**, to CDSL/DP. CDSL/DP shall terminate the service within fifteen (15) days of receipt of such notice.
  18. Registration to **easiest** unless terminated earlier shall be deemed to be terminated immediately on termination of the Depository Services Agreement between CDSL and the DP.
  19. The BO/CM agrees to indemnify, keep indemnified and hold the DP and CDSL harmless from any loss, damage, claim, suits, legal proceedings, investigations, expenses of every kind and any other liability whatsoever, including reasonable attorney's fees and fees of such experts as may be become necessary for CDSL and / or the DP to engage, caused due to the availing of the services by the BO/CM pursuant to this Agreement in any and all circumstances including without limitation, the following:
    - a) Falsehood or misrepresentation of any nature by the BO/CM (or any person acting on behalf of the BO/CM);
    - b) Failure to use a trustworthy system for access to **easiest**.
    - c) Failure to take the precautions necessary to prevent the compromise, loss, disclosure, modification, or unauthorized use of the BO/CM's Remembered Information, Possessed Object or the private key used to execute the BO/CM's digital signature.
  20. Notwithstanding anything contained herein, the BO/CM recognizes and acknowledges that the DP may, in accordance with instructions received by the DP from CDSL, prescribe such other security measures as it deems fit, in replacement of or supplementing the validation process through the use of Remembered Information or Possessed Objects, including without limitation the use of biometrics and such other methods as would validate the identity of the BO/CM for access to the **easiest** system. The BO/CM agrees that a condition precedent for the BO/CM's access to **easiest** is that the BO/CM shall provide such information, data, and access to its representatives and personnel, as may be designated by the BO/CM as the users of the **easiest** system in order to enable DP to generate such biometric criteria or other criteria in accordance with the security measures prescribed by DP, in accordance with instructions received by the DP from CDSL.
  21. The DP may withdraw the access of the BO/CM to **easiest** at any time provided a notice of at least thirty (30) days is given to the BO/CM. The DP may suspend or terminate the service without prior notice if the BO/CM has breached any of the terms and conditions of this document or the Depository Services Agreement, or if the DP learns of the death, bankruptcy, lunacy or loss of legal capacity of the BO/CM.
  22. Any dispute or difference between the Parties shall be resolved solely by means of reference to binding arbitration under the arbitration mechanism as provided in the Bye-Laws.

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Signature: \_\_\_\_\_  
(Authorized Signatory & Stamp of DP)

23. The above terms and conditions are in addition to and do not undermine in any manner whatsoever the terms and conditions forming a part of the Depository Services Agreement.

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Signature: \_\_\_\_\_  
(Authorized Signatory & Stamp of DP)




**Central Depository Services (India) Ltd. (CDSL)**

 17<sup>th</sup> Floor, Phiroze Jeejeebhoy Towers, Dalal Street,  
Fort, Mumbai – 400 001.

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 Website: <http://www.cdslindia.com>


**electronic access to Securities information and execution of Secured transactions (easiest)**

**Registration Form - Beneficial Owner [BO] / Clearing Member [CM]**

Name of the Beneficial Owner(s)/ Clearing Member(s)	1.	
	2.	
	3.	
<b>DPID</b>		<b>Client ID</b>
User Name		
DP Name		
DP Address		
Email Address of the BO/CM		
Tel. No. [with STD code]		
Transfer option	Trusted A/c	Account of choice

I/We would like to register above-mentioned account for the **easiest** service. I/We hereby agree to the terms and conditions I/we have read earlier for availing the said service.

Date \_\_\_/\_\_\_/\_\_\_\_\_

Place \_\_\_\_\_

Signature(s)

<b>First Holder</b>	<b>Second Holder</b>	<b>Third Holder</b>

*(To be filled up by the DP)*

This is to certify that

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

are maintaining BO Account no. \_\_\_\_\_ with us. We have verified the signatures of the said account holders and they match with the specimen signatures as per our records.

Date \_\_\_/\_\_\_/\_\_\_\_\_

Place \_\_\_\_\_

Authorized Signatory &amp; Stamp of DP: \_\_\_\_\_

**Signature Verification Letter**

TO SAFESCRYPT LIMITED

This is to Certify that .....  
..... (Name of the Organisation)  
with its Office at .....  
..... (Address of  
the Organisation) is maintaining a bank account (A/c No. ....)  
with our Bank ..... (Bank Name) and operating that  
account in the normal course of its business/activities. Mr/Ms.....  
..... is the authorized signatory for the operation of the  
account. His/Her signature as appearing below is duly attested (as per the records  
available with the bank).

(Signature of the Authorised Signatory)

(Signature of the Branch Manager)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

Phone No: \_\_\_\_\_

Date: \_\_\_\_\_

(Bank Seal)