



Central Depository Services (India) Limited

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COMMUNIQUE TO REGISTRAR & TRANSFER AGENTS

CDSL/OPS/RTA/POLCY/2026/134

May 05, 2026

CHANGES IN RTA FILE FORMATS

Issuers / RTAs are advised to note that CDSL has received requests from Depository Participants (DPs) / Registrar and Transfer Agents (RTAs), basis on which below mentioned file format changes are being introduced.

1. Change in Bank Account Number length

To increase the length of Bank account number in demat account as DPs are unable to capture bank account details for the Beneficial Owner(BO)s having Bank account number more than 20 characters.

CDSL is pleased to inform, that length of bank account number field is increased to 30 alphanumeric characters for the demat accounts.

2. Changes in Transfer Feed transaction ID – RTS5

To generate separate unique transaction ID in the Transfer Feed (i.e., RTS5 report) for cases where multiple pledge invocation requests are executed for the same Pledge Sequence Number(PSNO) within single day. CDSL is updating logic by extending a timestamp in addition to date. The timestamp is introduced in the format "HH24MISS" for generating each unique transaction ID.

Issuers / RTAs are requested to refer the below mentioned annexures attached herewith for the changes highlighted in yellow as per table given below:

Sr. No.	Annexure	Description	Change Details
1	Annexure A	RT02 – Benpos Report	Increase in length of Bank account number
2	Annexure B	RTP1 – Pledge Master Report	
3	Annexure C	RT39 – Corporate Action	
4	Annexure D	RT99 – BO Verification report for IPO	
5	Annexure E	RTS5 – Transfer Feed	Change in transaction id field

Issuers/ RTAs are advised to take note of the above changes and incorporate the necessary back-office changes on or before May 15, 2026 End of Day.



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Queries regarding this communiqué may be addressed to: **CDSL – Helpdesk** Emails may be sent to: dptasupport@cdslindia.com and telephone number 022-62343333.

For and on behalf of
Central Depository Services (India) Limited

sd/-

Sandeep Chavan
Asst. Vice President – Operations

FILE FORMAT FOR RT02 REPORT

This report prints details of Beneficiary Owners for ISIN

- File Name :
- 08RT02UX<CA seq numb>.<previous business date ddmmyyyy> --CA Holding report
 - 08RT02UX<ISIN>.<previous business date ddmmyyyy> -- RT02 ISIN request
 - 08RT02UX.<previous business date ddmmyyyy>.<Split File Number> -- Monthly/Weekly /RTA request report

Report Format : (Specify in same sequence as unformatted layout)

Field Description	Field Type	Field Length
ISIN Code	CHAR	12
Beneficiary Owner A/c No.	CHAR	16
First Holder's Name	CHAR	164
Second Holder's Name	CHAR	164
Third Holder's Name	CHAR	164
Guardian's Name	CHAR	142
Nominee's Name	CHAR	142
Father/Husband's Name	CHAR	50
Sex of sole/first holder	CHAR	1
Birth Date	CHAR	11
Account Status	NUMBER	1
BO Category	NUMBER	2
BO Product	Number	2
Customer Type	NUMBER	2
BO Sub Status	NUMBER	4
Occupation	CHAR	4
PAN of Sole/First holder	CHAR	25
PAN of second holder	CHAR	25
PAN of third holder	CHAR	25
BO Freeze Flag	CHAR	1
Freeze Reason Code	NUMBER	2
ISIN Status	CHAR	1
A/C Opening Date	CHAR	11
SEBI Registration No	CHAR	24
Stock Exchange ID	Number	2
Clearing House / Corporation ID	Number	6
CM Id	CHAR	8
Trading Id	CHAR	8
RBI Registration No.	CHAR	30
RBI Approval Date	CHAR	11
Tax Deduction Status	NUMBER	2
Nationality	CHAR	3

Internal

Field Description	Field Type	Field Length
BO Correspondence Address Line 1	CHAR	55
BO Correspondence Address Line 2	CHAR	55
BO Correspondence Address Line 3	CHAR	55
BO Correspondence Address City	CHAR	25
BO Correspondence Address State	CHAR	25
BO Correspondence Address Country	CHAR	25
BO Correspondence Address Pin Code	CHAR	10
BO Address Line 1 (Permanent)	CHAR	55
BO Address Line 2 (Permanent)	CHAR	55
BO Address Line 3 (Permanent)	CHAR	55
BO Address City (Permanent)	CHAR	25
BO Address State (Permanent)	CHAR	25
BO Address Country (Permanent)	CHAR	25
BO Address Pin Code (Permanent)	CHAR	10
Primary Mobile Number	CHAR	17
Secondary Telephone Number	CHAR	17
BO Fax Number	CHAR	17
Primary E-mail	CHAR	100
ECS Mandate Flag	CHAR	1
Dividend MICR No.(Bank Code)	CHAR	12
Dividend Bank Branch (IFSC)	CHAR	12
Bank Name	CHAR	100
Bank Address Line 1	CHAR	40
Bank Address Line 2	CHAR	40
Bank Address Line 3	CHAR	40
Bank Address City	CHAR	25
Bank Address State	CHAR	25
Bank Address Cntry	CHAR	25
Bank Address Zip	CHAR	10
Dividend Bank Currency	NUMBER	6
Dividend Bank Account Type	NUMBER	5
Dividend Bank Account Number	CHAR	30
Total Holding	NUMBER	22
Total Lock-in	NUMBER	22
Pledge Balance	NUMBER	22
Safe keep Balance	NUMBER	22
Earmark Balance	NUMBER	22
Pending Remat Confirmation	NUMBER	22
Free Balance	NUMBER	22
Pending Demat Verification	NUMBER	22
Pending Demat Confirmation	NUMBER	22
Date Of BenPos	DATE	8
Pledge setup balance	NUMBER	22
Remat against lock in balance	NUMBER	22
Annual Report Flag	CHAR	1

Internal

Field Description	Field Type	Field Length
UID of First Holder	CHAR	15
UID of Second Holder	CHAR	15
UID of Third Holder	CHAR	15
PAN of Guardian	CHAR	10
UID of Guardian	CHAR	15
Custodian / PMS email Address	CHAR	100
Legal Entity Identifier	CHAR	20
Filler	CHAR	25
Filler	CHAR	25
BO RGESS FLAG	CHAR	1
MODE OF OPERATION	CHAR	1
COMMUNICATION PREFERENCE	CHAR	1
Filler	CHAR	1
Filler	CHAR	1
Nominee's Guardian Name	CHAR	142
Nominee relationship with BO	Number	2
Nominee percentage of shares	Number	(5,2)
Second Nominee's Name	CHAR	142
Second Nominee's Guardian Name	CHAR	142
Second nominee relationship with BO	Number	2
Second Nominee percentage of shares	Number	(5,2)
Third Nominee's Name	CHAR	142
Third Nominee's Guardian Name	CHAR	142
Third nominee relationship with BO	Number	2
Third Nominee percentage of shares	Number	(5,2)
NDU Balance	Number	22
Other Encumbered Balance	Number	22

**Free Balance = (Current Balance + Remat against lock in balance) –
(Total Lock-in + Pledge setup Balance + Pledge Balance +
Safekeep Balance + Earmark Balance + Pending Remat Confirmation)**

Annual report flag values

- '1' to indicate physical REPORT
- '2' to indicate electronic
- '3' to indicate 'Both' (physical and electronic)

Internal

FILE FORMAT FOR RTP1 REPORT

File Name

:

- 40RTP1UX<CA seq numb>.<previous business date ddmmyyyy> --CA Holding report
- 40RTP1UX<ISIN>.<previous business date ddmmyyyy> -- RT02 ISIN request
- 40RTP1UX.<previous business date ddmmyyyy>. -- Monthly/Weekly /RTA request report
- 40RTP1UX.00000000. <previous business date ddmmyyyy>.0 – In case RT02 doesn't contain any data.
- Report is tilde separated

Detailed Record

Description	Data type	Length
PLEDGOR BO ID	CHARACTER	16
PLEDGOR BO First holder Name	CHARACTER	140
PLEDGOR BO 2nd holder Name	CHARACTER	140
PLEDGOR BO 3rd holder Name	CHARACTER	140
PLEDGOR BO PAN of 1ST HOLDER	CHARACTER	10
PLEDGOR BO PAN OF 2ND HOLDER	CHARACTER	10
PLEDGOR BO PAN OF 3RD HOLDER	CHARACTER	10
PLEDGOR BO UID of 1ST HOLDER	CHARACTER	12
PLEDGOR BO UID OF 2ND HOLDER	CHARACTER	12
PLEDGOR BO UID OF 3RD HOLDER	CHARACTER	12
PLEDGOR DPID	NUMBER	6
PLEDGOR DP NAME	CHARACTER	100
PLEDGOR ADDRESS LINE 1	CHARACTER	55
PLEDGOR ADDRESS LINE 2	CHARACTER	55
PLEDGOR ADDRESS LINE 3	CHARACTER	55
PLEDGOR CITY	CHARACTER	25
PLEDGOR STATE	CHARACTER	25
PLEDGOR COUNTRY	CHARACTER	25
PLEDGOR PIN CODE	CHARACTER	10
PSN No	NUMBER	8
ISIN / ICIN	CHARACTER	12
QUANTITY(FREE/LOCK-IN) FLAG	CHARACTER	1
PLEDGED QUANTITY	NUMBER	(16, 3)
LOCK IN ID	CHARACTER	16
LOCK IN REASON CODE	NUMBER	2
LOCK IN EXPIRY DATE	DATE	8
PLEDGEE BO ID	CHARACTER	16
PLEDGEE BO First holder Name	CHARACTER	140
PLEDGEE BO 2nd holder Name	CHARACTER	140
PLEDGEE BO 3rd holder Name	CHARACTER	140

Description	Data type	Length
PLEDGEE BO PAN of 1ST HOLDER	CHARACTER	10
PLEDGEE BO PAN OF 2ND HOLDER	CHARACTER	10
PLEDGEE BO PAN OF 3RD HOLDER	CHARACTER	10
PLEDGEE BO UID of 1ST HOLDER	CHARACTER	12
PLEDGEE BO UID OF 2ND HOLDER	CHARACTER	12
PLEDGEE BO UID OF 3RD HOLDER	CHARACTER	12
PLEDGEE ADDRESS LINE 1	CHARACTER	55
PLEDGEE ADDRESS LINE 2	CHARACTER	55
PLEDGEE ADDRESS LINE 3	CHARACTER	55
PLEDGEE CITY	CHARACTER	25
PLEDGEE STATE	CHARACTER	25
PLEDGEE COUNTRY	CHARACTER	25
PLEDGEE PIN CODE	CHARACTER	10
PLEDGEE DPID	NUMBER	6
PLEDGEE DP NAME	CHARACTER	100
PLEDGEE DIVIDEND BANK NAME	CHARACTER	100
PLEDGEE DIVIDEND BANK ADDRESS-1	CHARACTER	30
PLEDGEE DIVIDEND BANK ADDRESS-2	CHARACTER	30
PLEDGEE DIVIDEND BANK ADDRESS-3	CHARACTER	30
PLEDGEE DIVIDEND BANK CITY	CHARACTER	25
PLEDGEE DIVIDEND BANK STATE	CHARACTER	25
PLEDGEE DIVIDEND BANK COUNTRY	CHARACTER	25
PLEDGEE DIVIDEND BANK PINCODE	CHARACTER	10
PLEDGEE DIVIDEND BANK ECS FLAG	CHARACTER	1
PLEDGEE DIVIDEND BANK MICR	CHARACTER	1
PLEDGEE DIVIDEND BANK IFSC	CHARACTER	12
PLEDGEE DIVIDEND BANK ACCOUNT NO	CHARACTER	30
PLEDGEE DIVIDEND BANK ACCOUNT TYPE	NUMBER	5

REPORT RT39

- Report ID** : RT39
- Report Contents** :
- (1) All records have a delimiter as, "newline" ('\n')
 - (2) All quantity fields contain leading 0s and has length 19 including decimal 14 before and 3 after the decimal and one space for the sign '-'
 - (3) The first record is control-record and the following records are the data records

Control Record

Field Description	Field Type	Field Length
Corporate Action Sequence Number	NUMBER	8
CDS ID	NUMBER	2
ISIN	CHAR	12
Issuer Id	NUMBER	6
Date and Time	CHAR	23
Total Current Balance	NUMBER	19
Total Free Balance	NUMBER	19
Total Lockin Balance	NUMBER	19
Total Pledge Balance	NUMBER	19
Total Safekeep Balance	NUMBER	19
Total Number of Detail Records	NUMBER	17

Detail Record

Field Description	Field Type	Field Length
First Holders name	Char	144
Second holder's name	Char	144
Third holder's name	Char	144
BO ID	Char	16
BO-Account status	Char	30
DP-ID	Number	6
DP-Status	Char	30
BO-Account type	Char	30
First Holders Address field-1	Char	30
First Holders Address field-2	Char	30
First Holders Address field-3	Char	30
First Holders Address City	Char	25
First Holders Address State	Char	25
First Holders Address Country	Char	25
First Holders Address Zip	Char	10
Current Quantity	Number	19
Lock-In Qty	Number	19
Pledged Qty	Number	19
Safe keep Qty	Number	19

Field Description	Field Type	Field Length
Free Quantity	Number	19
Pending Demat Verification Qty	Number	19
Pending Demat Confirmation Qty	Number	19
Pending Remat Confirmation Qty	Number	19
Dividend Account No.	Char	30
Dividend Branch No.	Char	12
Dividend Bank Code	Char	12
Dividend Bank Name	Char	100
Dividend Bank Address field-1	Char	30
Dividend Banks Address field-2	Char	30
Dividend Banks Address field-3	Char	30
Dividend Banks Address City	char	25
Dividend Banks Address State	Char	25
Dividend Banks Address Country	Char	25
Dividend Banks Address Zip	Char	10
Dividend Bank Currency	Number	6
ECS Mandate Flag	Char	1
Beneficiary Status [Cust_type]	Num	2
Beneficiary Sub-status [Cust Sub-type]	Num	2
Occupation	Char	4
First Holder Father/Husband Name	Char	50
Dividend Bank Account Type	Number	5
PAN/GIR Number	Char	25
IT Circle	Char	16
Gaurdians Name	Char	144
First Holders Suffix	Char	10

Report Documentation

Report ID : **RT99**

Report Description : **BO Verification report for IPO**

Report Format

Field Description	Field Type	Field Length
BO ID	CHAR	16
DP ID	NUMBER	8
BO NAME	CHAR	164
1 ST JOINT HOLDER'S NAME	CHAR	164
2 ND JOINT HOLDER'S NAME	CHAR	164
FATHER / HUSBAND'S NAME OF SOLE / FIRST HOLDER	CHAR	164
NAME OF GUARDIAN OF SOLE / FIRST MINOR HOLDER	CHAR	164
OCCUPATION CODE OF SOLE / FIRST HOLDER	CHAR	4
DATE OF BIRTH OF SOLE / FIRST HOLDER	NUMBER	
PAN EXEMPTION CODE FOR SOLE / FIRST HOLDER	NUMBER	1
PAN OF SOLE / FIRST HOLDER	CHAR	25
PAN VERIFICATION CODE FOR SOLE / FIRST HOLDER	NUMBER	1
PAN EXEMPTION CODE FOR FIRST JOINT HOLDER	NUMBER	1
PAN OF FIRST JOINT HOLDER	CHAR	25
PAN VERIFICATION CODE OF FIRST JOINT HOLDER	NUMBER	1
PAN EXEMPTION CODE FOR SECOND JOINT HOLDER	NUMBER	1
PAN OF SECOND JOINT HOLDER	CHAR	25
PAN VERIFICATION CODE OF SECOND JOINT HOLDER	NUMBER	1
CORRESPONDENCE ADDRESS LINE 1	CHAR	30
CORRESPONDENCE ADDRESS LINE 2	CHAR	30
CORRESPONDENCE ADDRESS LINE 3	CHAR	30
CORRESPONDENCE ADDRESS CITY	CHAR	25
CORRESPONDENCE ADDRESS STATE	CHAR	25
CORRESPONDENCE ADDRESS ZIP	CHAR	10
CORRESPONDENCE ADDRESS COUNTRY	CHAR	25
CORRESPONDENCE ADDRESS TELEPHONE NUMBER 1	CHAR	17
CORRESPONDENCE ADDRESS TELEPHONE NUMBER 2	CHAR	17
CORRESPONDENCE ADDRESS FAX NUMBER	CHAR	17
CORRESPONDENCE ADDRESS EMAIL ID	CHAR	50

Field Description	Field Type	Field Length
PERMANENT ADDRESS LINE 1	CHAR	30
PERMANENT ADDRESS LINE 2	CHAR	30
PERMANENT ADDRESS LINE 3	CHAR	30
PERMANENT ADDRESS CITY	CHAR	25
PERMANENT ADDRESS STATE	CHAR	25
PERMANENT ADDRESS ZIP	CHAR	10
PERMANENT ADDRESS COUNTRY	CHAR	25
PERMANENT ADDITIONAL TELEPHONE NUMBER 1	CHAR	100
PERMANENT ADDITIONAL TELEPHONE NUMBER 2	CHAR	100
PERMANENT ADDRESS FAX NUMBER	CHAR	17
CORRESPONDENCE ADDRESS EMAIL ID	CHAR	50
BO CATEGORY	NUMBER	2
BO PRODUCT NUMBER	NUMBER	2
BO SUB STATUS	NUMBER	4
BO STATUS	NUMBER	2
BO ACCOUNT STATUS	NUMBER	2
ECS ON DIVIDEND BANK DETAILS	CHAR	1
DIVIDEND BANK CODE	CHAR	12
DIVIDEND BRANCH NUMBER	CHAR	12
DIVIDEND BANK NAME	CHAR	100
DIVIDEND BANK ADDRESS LINE 1	CHAR	30
DIVIDEND BANK ADDRESS LINE 2	CHAR	30
DIVIDEND BANK ADDRESS LINE 3	CHAR	30
DIVIDEND BANK ADDRESS CITY	CHAR	25
DIVIDEND BANK ADDRESS STATE	CHAR	25
DIVIDEND BANK ADDRESS ZIP	CHAR	10
DIVIDEND BANK ADDRESS COUNTRY	CHAR	25
DIVIDEND BANK ACCOUNT NUMBER	CHAR	30
DIVIDEND BANK ACCOUNT TYPE	NUMBER	5
FREEZE FLAG	NUMBER	1

NOTE : PERMANENT ADDRESS TELEPHONE NUMBER 2 not printed instead of that “~” printed. If BO / BO ISIN / ISIN itself is frozen then FREEZE FLAG will contain anyone of the values mentioned below:

- 0 – NOT FROZEN
- 1 – FROZEN FOR DEBIT
- 2 – FROZEN FOR CREDIT
- 3 – FROZEN FOR BOTH

Sr. No.	Field Description	Field Type	Field Length
1	AMC Code	VARCHAR	6
2	Transaction Type	VARCHAR	4
3	Source DP ID	VARCHAR	8
4	Source DP Name	VARCHAR	140
5	Source Client ID	VARCHAR	16
6	Source CM ID	VARCHAR	8
7	Source Account Type	VARCHAR	4
8	Source Account Sub-Type	VARCHAR	4
9	Source Client Name (First Holder)	VARCHAR	150
10	Source PAN (First holder)	VARCHAR	30
11	Source Client Name (Second Holder)	VARCHAR	150
12	Source PAN (Second Holder)	VARCHAR	30
13	Source Client Name (Third Holder)	VARCHAR	150
14	Source PAN (Third Holder)	VARCHAR	30
15	Address Line 1	VARCHAR	55
16	Address Line 2	VARCHAR	55
17	Address Line 3	VARCHAR	55
18	Address Line 4 - City	VARCHAR	36
19	Source Pin code	VARCHAR	15
20	Source Bank Account Number	VARCHAR	30
21	Source Bank Account Type	VARCHAR	4
22	Source Bank Name	VARCHAR	100
23	Source Bank Address 1	VARCHAR	36
24	Source Bank Address 2	VARCHAR	36
25	Source Bank Address 3	VARCHAR	36
26	Source Bank Address 4 - City	VARCHAR	36
27	Source Bank Pin Code	VARCHAR	15
28	9 Digit MICR Number	VARCHAR	9
29	ISIN	VARCHAR	12
30	Security Name	VARCHAR	36
31	Market Type	NUMBER	4
32	Settlement Number	NUMBER	7
33	Exchange ID	NUMBER	2
34	Trade date	DateTime	10
35	Execution Date	DateTime	10
36	Quantity	NUMBER	19
37	Target DP ID	VARCHAR	8
38	Target DP Name	VARCHAR	140
39	Target Client ID	VARCHAR	16
40	Target Account Type	VARCHAR	5
41	Target Account Sub-Type	VARCHAR	5
42	Target Client Name (First Holder)	VARCHAR	150
43	Target PAN (First holder)	VARCHAR	30
44	Target Client Name (Second Holder)	VARCHAR	150
45	Target PAN (Second Holder)	VARCHAR	30
46	Target Client Name (Third Holder)	VARCHAR	150
47	Target PAN (Third Holder)	VARCHAR	30
48	Target Address L1	VARCHAR	55
49	Target Address L2	VARCHAR	55

Sr. No.	Field Description	Field Type	Field Length
50	Target Address L3	VARCHAR	55
51	Target Address L4 City	VARCHAR	36
52	Target Pin code	VARCHAR	15
53	Target Bank Account Number	VARCHAR	30
54	Target Bank Account Type	VARCHAR	5
55	Target Bank Name	VARCHAR	100
56	Target Bank Address 1	VARCHAR	36
57	Target Bank Address 2	VARCHAR	36
58	Target Bank Address 3	VARCHAR	36
59	Target Bank Address 4 City	VARCHAR	36
60	Target Bank Pin Code	VARCHAR	15
61	Target Bank MICR	VARCHAR	9
62	Guardian Name (Source)	VARCHAR	150
63	Minor Date of Birth (Source)	DateTime	10
64	Guardian Name (Target)	VARCHAR	150
65	Minor Date of Birth (Target)	DateTime	10
66	Transaction ID 1. For CDSL buy transaction It will be NSDL sender ref number 2. For CDSL Sell transaction it will be CDSL ref Number 3. For Offmarket/Onmarket It will be Trading Id(cmntxnlogd0)+Transaction date time in DDMMYYYY HH24MISS format 4. For Other transactions it will be txn_id(cmntxnlogd0)+Transaction Date time in DDMMYYYY HH24MISS format	VARCHAR	22

NOTE:

- "#|" will be used as a Field Separator
- All date formats are in MM/DD/YYYY format
- In case of inter-depository transfers, Target Details except Client ID, DPID / CMBP-ID will not be provided.
- Information will be incremental at regular intervals and as of EOD day with last incremental as well as EOD full dump.
- The value in second field "**Transaction type**" which was printing as Offmarket or Onmarket transaction will be used to print the transaction types as below:

Transaction Type	Description
2	Off-market/ on-market Transaction within same DP
3	On-market/off-market Transaction across DP
5	Inter Depository
11	Confiscation
14	BSE Pay-out
16	NSE Pay-out
17WD	One to Many Transmission (Within Depository)
17OD	One to Many Transmission (Other Depository)
18TR	Transmission

18AT	Account Transfer
28	BSE Payout [2nd Stage]