



Central Depository Services (India) Limited

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COMMUNIQUE TO REGISTRAR & TRANSFER AGENTS

CDSL/OPS/RTA/GENRL/2024/134

August 22, 2024

AMENDMENTS TO RTA OPERATING INSTRUCTIONS CHAPTER – 9

Issuers/RTAs are advised to note that amendments have been incorporated in CDSL's RTA Operating Instructions [OI] **Chapter 9 – Mutual Fund Units**, to amend the timelines for the conversion of Mutual Fund Units into **Destatementization / Restatementization** form i.e. **electronic / physical form**.

The said amendments to the RTA OI are provided in track changes mode in the attached **Annexure – A**.

RTAs are advised to take note of the same and ensure compliance.

Queries regarding this communicate may be addressed to: CDSL – Helpdesk Emails may be sent to: dpertasupport@cdslindia.com and telephone no. 022-6234-3333.

**For and on behalf of
Central Depository Services (India) Limited**

sd/-

**Nilesh Shah
Assistant Vice President – Operations**

Sr. No.	Chapter-9- MUTUAL FUND UNITS	
	Existing Process	New Process
9.3 9.3.9	Procedure AMC / RTA shall complete processing of the conversion request within 15 days of receiving the physical documents or as specified by CDSL from time to time.	AMC / RTA shall complete processing of the conversion request within ~~15~~ <u>2</u> days of receiving the physical documents or as specified by CDSL from time to time.
9.4.2	Procedure AMC / RTA shall complete processing of the Restat request within 21 days from the date of set-up.	AMC / RTA shall complete processing of the Restat request within ~~21~~ <u>5</u> days from the date of set-up.