



Central Depository Services (India) Limited

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COMMUNIQUE TO DEPOSITORY PARTICIPANTS

CDSL/A,I&C/DP/POLCY/3770

June 27, 2013

PLACING AUDIT / INSPECTION REPORTS BY A DP TO ITS BOARD OF DIRECTORS

In order to improve the compliance level and to ensure that the Board of Directors of the DPs attach due importance to the observations of the auditors and the CDSL inspection team, the DPs will be required to place before their Board the concurrent / internal reports and CDSL inspection reports along with the Action Taken Report (ATR) **w.e.f. April 2013** on an on-going basis.

The Internal auditors will be required to comment and confirm that DP has placed CDSL inspection report, internal/concurrent audit reports along with the ATRs before the Board meeting in the half yearly internal audit reports.

In view of the above, it has now been decided that the Internal Auditors should certify in their next Internal Audit Report / Concurrent Audit Report as under:

Reporting by Depository Participants to their respective Board of Directors

Sr. No	Particulars checked	Comments	Remarks (If any)
1	(a) Depository Participant has placed last CDSL inspection findings along with management comment before the meeting of its Board of Directors held on_____. (same may be verified from the extract of the minutes of the Board Meeting)	☐ Yes ☐ No ☐ NA	
	(b) Depository Participant has placed last internal/concurrent audit findings along with management comment before the meeting of its Board of Directors held on_____. (same may be verified from the extract of the minutes of the Board Meeting)	☐ Yes ☐ No ☐ NA	



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Illustrative Schedule of implementation for first such reports is as follows:

Particulars	Report for the period	To be confirmed by the Concurrent / Internal Auditor
Concurrent Audit Imposed by CDSL	From April 2013	In the next Concurrent Audit Report after the board meeting is conducted.
Internal Audit Report	October 2012 – March 2013	In the Internal Audit Report for the period April 2013 - Sept 2013.
CDSL Inspection	Inspection conducted from April 2013 onwards	In the Internal Audit Report after the Board meeting is held.

Thereafter, DPs will follow the procedure on an on-going basis.

Queries, if any, regarding this communiqué may be addressed to CDSL-Audit: (022) 2272 5010 / 8647 / 5152 / 8631 or 8564.

sd/-

Satish Budhakar
Senior Vice President & Group Company Secretary