Central Depository Services (India) Limited

Convenient ⌖ Dependable ⌖ Secure

COMMUNIQUÉ TO DEPOSITORY PARTICIPANTS

CDSL/OPS/DP/POLCY/2026/731 **October 19, 2026**

AMENDMENTS TO DP OPERATING INSTRUCTIONS CHAPTER - 18

DPs are advised to note that amendments have been incorporated in CDSL's DP Operating Instructions [OI] **Chapter 18 - Mutual Fund Units** for providing the online Destatementization facilities to BO/s.

The said amendments to the **DP OI** is attached herewith in track changes mode refer **Annexure -A**.

DPs are advised to take note of the same.

Queries regarding this communiqué may be addressed to: CDSL – Helpdesk Emails may be sent **to:** dprtasupport@cdslindia.com and connect through our IVR Number 022-62343333.

For and on behalf of
Central Depository Services (India) Limited

sd/-

Nilesh Shah

Vice President – Operations

Public

Chapter 18. Mutual Fund Units		
Sr. No	**Existing Process**	**New Process**
18.4.18	**Destatementization request in electronic mode:-** The DP may accept destat request from the BO electronically without submission of physical document; provided that following requirements are fulfilled. **i.** If the instruction is received through internet portal of the DP, approval from CDSL for the acceptance of instructions through such DP's portal should be on record. **ii.** If digitally signed/e-signed electronic instruction is received, the procedure specified under Operating Instructions 17.8 is followed. **iii.** The BO is an individual sole holder. **iv.** The DP shall follow Operating Instructions for destat to the extent applicable for electronically received instruction. **v.** DP shall inform RTA about setup of such destat requests giving details about destat request no. and ISIN by a letter or email or in any other mode prescribed by depository.	**Destatementization request in electronic mode:-** The DP may accept destat request from the BO electronically without submission of physical document; provided that following requirements are fulfilled. **i.** ~~If~~ T~~t~~he instruction ~~is~~ can be received through internet portal of the DP~~, approval from CDSL for the acceptance of instructions through such DP's portal should be on record~~. **ii.** If digitally signed/e-signed electronic instruction is received, the procedure specified under Operating Instructions 17.8 is followed. ~~i~~**iii.** The BO is an individual sole holder. **iv.** The DP shall follow Operating Instructions for destat to the extent applicable for electronically received instruction. **v.** DP shall inform RTA about setup of such destat requests giving details about destat request no. and ISIN by a letter or email or in any other mode prescribed by depository. **vi.** A one-time declaration shall be obtained from the BO, duly signed by all holders in the demat account, confirming their consent to the process of initiating online destatementization requests by the first holder on behalf of all holders through the DP portal. **vii.** After the DP sets up the destatementization request, the requirement of sending an email to the RTA may be made optional, as a report of such requests is already available to the RTA.

Classification - Internal