



Central Depository Services (India) Limited

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COMMUNIQUÉ TO DEPOSITORY PARTICIPANTS

CDSL/IS/DP/POLCY/2025/842

December 23, 2025

SUBMISSION OF CYBER AUDIT REPORT AS PER SEBI CSCRF CIRCULAR

Depository Participants (DPs) are advised to refer **communique No. CDSL/IS/DP/POLCY/2025/806 December 10, 2025**, regarding the implementation of SEBICSCRF Circular for Cyber Audit Report submission.

In view of the above, Depository Participants are hereby informed that CDSL has developed a facility for online submission for Cyber Security Audit Report through audit web portal. The deadline for **Cyber Security Audit** report submission is on or before **31st December 2025**.

Please follow the submission guidelines as provided in **Annexure A** for submitting the **Cyber Security Audit** report to CDSL.

All Depository Participants are advised to take note of the above and submit all reports or formats related to Cyber Audit from time to time and ensure strict adherence to the compliance requirements.

If the submission is not completed within the prescribed timeline, it will be treated as non-compliance, and the applicable penalty will be imposed as per **CDSL communique no: CDSL/AUDIT/DP/POLCY/2025/105 February 12, 2025**.

Queries regarding this communiqué may be addressed to CDSL by emails to: dpinfosec@cdslindia.com and connect through our IVR Number 022-62343333.

For and on behalf of
Central Depository Services (India) Limited

sd/-

Mrugen Vijay Munjpara
Assistant Vice President – Information Security



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Annexure A

Guidelines to submit Cyber Security Audit Report

IT Auditor needs to be mapped before submissions

1. Select "DP" as Login Type. Enter your user id and password. Complete the Captcha and then Sign In.

AUDIT APPLICATION

SIGN IN

Login Type: DP

User ID: [Empty]

Password: [Empty]

Captcha: 88ed81

Sign In

[Forgot password](#) [Registration for DP / RTA](#)

2. Enter the OTP received on the registered mobile number and email id.

AUDIT APPLICATION

LOGIN OTP

Enter OTP

OTP Time :- 00:09:45

Do not refresh the page

Verify OTP



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3. Then click on “View DP / RTA Profile and Status of Reports”.

AUDIT APPLICATION

| | | |
|---------------------------|------------|---|
| Select Audit Type | --SELECT-- | ▼ |
| Select Audit Month | | ▼ |
| Select DP / RTA | --Select-- | ▼ |

Confirm

[View DP / RTA Profile and Status of Reports](#)
[View IT Auditor Profile](#)
[View Auditor Profile](#)

[View Investor Complaints](#)

4. You can view the mapped logins for each login type on this page.

AUDIT APPLICATION

IT Auditor Profile

| | |
|------------------------|----------------------|
| 1 User ID: | <input type="text"/> |
| 2 Name of Audit Firm: | <input type="text"/> |
| 3 Address: | <input type="text"/> |
| 4 Name of the Auditor: | <input type="text"/> |
| 5 Mobile: | <input type="text"/> |
| 6 Email ID: | <input type="text"/> |

Update ProfileBack

MAPPED DP WITH AUDIT TYPES

| Delete | Edit | DP ID | DP Name | Audit Firm Name | User ID | Mobile No. | Audit Type |
|------------------------|----------------------|-------|---------|-----------------|---------|------------|--------------------------|
| Delete | Edit | | | | | | SYSTEM AUDIT REPORT |
| Delete | Edit | | | | | | CYBER SECURITY AUDIT ATR |



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5. Go back. Click on “Registration for IT Auditor”

AUDIT APPLICATION

| | | |
|---|------------|---|
| Select Audit Type | --SELECT-- | ▼ |
| Select Audit Month | | ▼ |
| Select DP / RTA | --Select-- | ▼ |
| <div style="background-color: #0056b3; color: white; padding: 10px 20px; display: inline-block; margin: 10px 0;">Confirm</div> | | |
| View DP / RTA Profile and Status of Reports | | |
| View IT Auditor Profile | | |
| View Auditor Profile | | |
| View Investor Complaints | | |
| View Pending Submission View Pending Non-Compliance | | |
| Go to Login Change Password | | |
| Registration for Auditor Registration for IT Auditor Registration for Designated Officer User registration - Bidding DP | | |
| Register Your KYC User Click Here!!! | | |
| Sectoral Risk Assessment | | |

6. After Selecting “Registration for IT Auditor” below screen would be displayed.

AUDIT APPLICATION

IT AUDITOR REGISTRATION

| | | |
|---|--|---|
| Select Audit Type | --Select-- | ▼ |
| Auditor List | --SELECT-- | ▼ |
| * Auditors Email ID | <input type="text" value="Email ID"/> | |
| * Name of Audit Firm | <input type="text" value="Audit Firm Name"/> | |
| Address of Audit Firm | <input type="text" value="Address"/> | |
| * Name of Contact Person | <input type="text" value="Contact Person"/> | |
| * Mobile No. | <input type="text" value="Mobile no."/> | |
| Select DP | | ▼ |
| <div style="background-color: #0056b3; color: white; padding: 10px 20px; display: inline-block; margin: 10px 0;">Register</div> | | |
| Go to Login Refresh | | |

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7. Select “Cyber Security Audit Report” as the Audit Type.

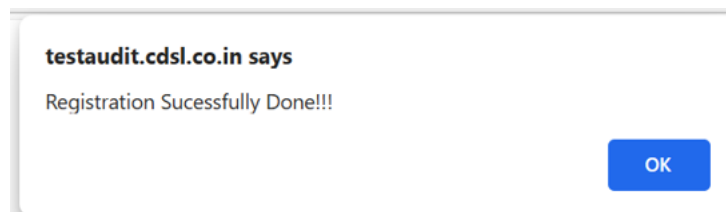
Enter All details like Auditors Email ID, Name of Audit Firm, Name of the contact person, Mobile Number. Select DP. And then click on Register.

AUDIT APPLICATION

IT AUDITOR REGISTRATION

| | | |
|---|--------------------------------------|---|
| Select Audit Type | CYBER SECURITY AUDIT REPORT | ▼ |
| Auditor List | --SELECT-- | ▼ |
| * Auditors Email ID | <input type="text"/> | |
| * Name of Audit Firm | <input type="text"/> | |
| Address of Audit Firm | <input type="text" value="Address"/> | |
| * Name of Contact Person | <input type="text"/> | |
| * Mobile No. | <input type="text"/> | |
| Select DP | | ▼ |
| <input type="button" value="Register"/> | | |
| Go to Login Refresh | | |

8. Once Registration is done, a pop-up box will appear intimating the same.





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9. Then click on Forgot Password.

AUDIT APPLICATION





SIGN IN

| | |
|--|--|
|  Login Type | <input type="text" value="IT_Auditor"/> |
|  User ID | <input type="text"/> |
|  Password | <input type="password"/> |
| | <div style="background-color: #f0e68c; padding: 2px 5px;">085a24</div>  |
| | <input type="text"/> |
| <div style="background-color: #0056b3; color: white; padding: 10px 20px; display: inline-block; border-radius: 5px;">Sign In</div> | |
| Forgot password Registration for DP / RTA | |

10. After Clicking on Forgot Password it will redirect to below screen shot.

AUDIT APPLICATION

FORGOT PASSWORD

| | |
|---|---|
|  Login Type | <input type="text" value="--Select--"/> |
|  User ID | <input type="text" value="User ID"/> |
|  Email ID | <input type="text" value="Email ID"/> |
| <div style="border: 1px solid #ccc; padding: 5px; display: flex; align-items: center; justify-content: space-between;"><input type="checkbox"/> I'm not a robot </div> | |
| <div style="display: flex; justify-content: space-around;"><div style="background-color: #0056b3; color: white; padding: 5px 15px; border-radius: 5px;">Submit</div><div style="background-color: #0056b3; color: white; padding: 5px 15px; border-radius: 5px;">Cancel</div></div> | |



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11. Select IT Auditor as the Login Type.

Enter User ID and Email ID. Please note that the User ID must be email ID.

Complete captcha verifications and then Submit.

AUDIT APPLICATION


FORGOT PASSWORD

| | |
|---|---|
|  Login Type | <input type="text" value="IT_Auditor"/> |
|  User ID | <input type="text"/> |
|  Email ID | <input type="text"/> |
| <input checked="" type="checkbox"/> I'm not a robot  | |
| <input type="button" value="Submit"/> <input type="button" value="Cancel"/> | |

12. Enter the OTP received on the registered number or email id

AUDIT APPLICATION

FORGOT PASSWORD

| | |
|---|--|
|  Enter OTP | <input type="text" value="Enter OTP"/> |
| OTP Time :- 00:09:12 | Do not refresh the page |
| <input type="button" value="Verify OTP"/> | |



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13. Enter New password and confirm the new password. Click on Save Changes.

AUDIT APPLICATION

FORGOT PASSWORD

You can reset your password here

 **New Password**

 **Confirm Password**


Save Changes


* Password Instructions : At least one digit [0-9], one lowercase character [a-z], one uppercase character [A-Z], one special character [*.!@#\$\$%^&(){}[];:<>,] and at least 8 characters in length


14. After resetting password, Login as an IT Auditor.


AUDIT APPLICATION

SIGN IN

 **Login Type**

 **User ID**

 **Password**

a55ad5 

Sign In

[Forgot password](#) [Registration for DP / RTA](#)

15. You will receive the OTP on the registered mobile number and email id.

testaudit.cdsl.co.in says

OTP sent successfully on your registered email id / Mobile...!!!

OK



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16. Enter the OTP to Login

AUDIT APPLICATION

LOGIN OTP



Enter OTP

OTP Time :-
00:09:42

Do not refresh the page

Verify OTP



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IT AUDITOR LOGIN

1. Log in Into Audit application by using the below link:-





<https://auditweb.cdslindia.com/Login.aspx>

Now Sign in using 'Login Type-IT Auditor'.

Now enter User ID & Password and click on "Sign In" button.

AUDIT APPLICATION


SIGN IN

| | |
|---|---|
|  Login Type | <input type="text" value="IT_Auditor"/> |
|  User ID | <input type="text" value="Enter Login ID"/> |
|  Password | <input type="password" value="Password"/> |
| | <input type="text" value="daff8f"/>  |
| | <input type="text" value="Enter Code"/> |
| <input type="button" value="Sign In"/> | |
| Forgot password | Registration for DP / RTA |

2. Enter the OTP received on the registered mobile no.

AUDIT APPLICATION

LOGIN OTP

| | |
|--|--|
|  Enter OTP | <input type="text" value="Enter OTP"/> |
| OTP Time :- 00:09:25 | Do not refresh the page |
| <input type="button" value="Verify OTP"/> | |



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3. Select the Audit Type, Audit Month and Select the DP under the drop-down box. Then click on Confirm.

AUDIT APPLICATION

| | | |
|---------------------------|-----------------------------|---|
| Select Audit Type | CYBER SECURITY AUDIT REPORT | ▼ |
| Select Audit Month | November-2025 | ▼ |
| Select DP / RTA | --Select-- | ▼ |

Confirm

[View Pending Submission](#) [View Pending Non-Compliance](#)

[Go to Login](#) | [Change Password](#)

4. Select the DP category (**Please note that once the DP Category is selected, it cannot be changed.**).

AUDIT APPLICATION

Please Note: Once the DP category is selected, it cannot be changed.

| | |
|-----------------------------|------------|
| * Select DP Category | --Select-- |
|-----------------------------|------------|

Below are the DP Categories

AUDIT APPLICATION

| | |
|--------------------------|------------|
| * Select Category | --Select-- |
|--------------------------|------------|

| | |
|--|---|
| | --Select-- |
| | Qualified REs |
| | Mid-size REs (providing IBT or Algo trading as Stockbroker) |
| | Mid-size REs (not providing IBT or Algo trading as Stockbroker) |
| | Small-size REs (providing IBT or Algo trading as Stockbroker) |
| | Small-size REs (not providing IBT or Algo trading as Stockbroker) |
| | Rest of the RE |

5. If the DP categorised itself as **Mid-size REs (not providing IBT or Algo trading as Stockbroker)** or **Small-size REs (not providing IBT or Algo trading as Stockbroker)** or **Rest of the RE**, then the DP is not eligible for the half yearly cyber audit submission.



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DPs are allowed to upload “auditor certificate” for the categorisation and submit the same to CDSL.

AUDIT APPLICATION

Please Note: Once the DP category is selected, it cannot be changed.

| | |
|-----------------------------|--|
| * Select DP Category | Small-size REs (not providing IBT or Algo trading as Stockbroker) v |
|-----------------------------|--|

Since you have categorised yourself as Small-size REs (not providing IBT or Algo trading as Stockbroker), you are not eligible for the half yearly cyber audit submission.

| | | | | |
|----------------------------|--|---|--|--|
| Auditor Certificate | Choose File No file chosen | File Upload | Submit To CDSL | Back |
|----------------------------|--|---|--|--|

6. Please note that, If the DPs categorised itself as **Qualified REs, Mid-size REs (providing IBT or Algo trading as Stockbroker), or Small-size REs (providing IBT or Algo trading as Stockbroker)**, they should follow the complete Cyber Audit submission process.

The below screen will be presented once the user is logged in. Enter all the details mentioned below.

Fields marked with an asterisk (*) are mandatory.

AUDIT APPLICATION

Please Note: Once the DP category is selected, it cannot be changed.

| | |
|-----------------------------|--|
| * Select DP Category | Qualified REs v |
|-----------------------------|--|

CYBER SECURITY AUDIT REPORT

| | | | |
|----------------|------------------|------------------|--------------------|
| * Date | 22/12/2025 14:58 | * DP Name | |
| * DP ID | | * Period | April to September |

Cyber Audit Report covers the following Branch DPIDs :-

| | |
|---|--|
| * Is the report uploaded on the letter head of CERT-in empanelled entity with DP ID & DP Name specified. | --Select-- v |
| * Name of CERT-in empanelled entity : | <input style="width: 95%;" type="text"/> |
| * CERT-in empanelment validity expiry Date (DD- MM-YYYY): | <input style="width: 95%;" type="text"/> |
| * No of consecutive audits performed by the auditor: | <input style="width: 95%;" type="text"/> |
| * Date of Audit Report: | <input style="width: 95%;" type="text"/> |

If the report is not submitted within prescribed timeline, it will be treated as noncompliance & applicable penalty would be imposed



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7. Please ensure that all necessary details specified in the Terms of Reference (TOR) for the Cyber Security Audit Report, as outlined in Communique No: **CDSL/IS/DP/POLCY/2025/806** **December 10, 2025, are duly entered.**

Checkpoints Description:

1. Governance
2. Identification
3. Protection
4. Risk Management
5. Physical Security
6. Access Control
7. Network Security Management
8. Data Security
9. Hardening of Hardware and Software
10. Application Security in Customer Facing Applications
11. Patch Management
12. Disposal of Data, Systems and Storage Devices
13. Vulnerability Assessment and Penetration Testing (VAPT)
14. Monitoring and Detection
15. Response and Recovery
16. Sharing of Information
17. Training and Education
18. Systems Managed by Vendors
19. SEBI and Exchange/Depositories Compliances, Advisory for Financial Sector Organizations
20. Cyber Security Advisory - Standard Operating Procedures (SOP)
21. Security of Cloud Services
22. Concentration Risk on Outsourced Agencies
23. Certification of Off-The-Shelf Products



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8. The 'IT Auditor' is given access to fill only the below mentioned fields:

- Compliance Status.
- Description of Findings/Reason why the TOR clause is not applicable to DP.
- Severity Level.

1. GOVERNANCE

| Auditor Clause | Checkpoint Description | Compliance Status | Management Comments | Description of Findings/ Observations/Reason why the TOR Clause is not applicable to the DP | Target Closure Date (dd/mm/yyyy) | Severity Finding |
|----------------|---|-------------------|---------------------|---|-------------------------------------|---------------------|
| 1(a) | Has the RE designated a senior official as Chief Information Security Officer (CISO) whose function would be to assess, identify, and reduce cybersecurity risks, respond to incidents, establish appropriate standards and controls, and direct the establishment and implementation of processes and procedures as per the cybersecurity and cyber resilience policy approved by the Board/Partners/Proprietor of the RE? Is the reporting of the CISO directly to the MD & CEO of their organization? Does the CISO possess sufficient qualification and capabilities to carry out his/her responsibilities? Has the RE established a reporting procedure to facilitate communication of cybersecurity incidents/unusual activities to the CISO or to the senior management in a time-bound manner as defined by guidelines/policies/laws/circulars/regulations, etc.? Is the level, grade, and standing of the CISO at least equivalent to CTO/CIO? | -SELECT- | | | dd-mm-yyyy | -SELECT- |
| 1(a)(i) | Has the RE appointed a senior official or management personnel (the 'Designated Officer') responsible for assessing, identifying, and reducing cybersecurity risks; responding to incidents; establishing appropriate standards and controls; and directing the development and implementation of processes and procedures in line with the cybersecurity and cyber resilience policy approved by the Board, Partners, or Proprietor? Has the RE implemented a reporting procedure | -SELECT- | | | dd-mm-yyyy | -SELECT- |
| 1(t) | Have the results of the red teaming exercise been placed before the IT Committee for REs and the Governing board? Have the lessons learned from conducting such red team exercises been shared with SEBI within 3 months of completing the exercise? Is the status of the remediation of the observations found during the red team exercise monitored by the IT Committee for REs? | -SELECT- | | | dd-mm-yyyy | -SELECT- |
| 1(u) | Does the IT Committee for REs discuss response plans, coordination with stakeholders for consistency in response actions, information sharing for better awareness, etc.? | -SELECT- | | | dd-mm-yyyy | -SELECT- |
| 1(v) | Have the results of the Cyber resilience testing been placed before the IT Committee for REs? Have the lessons learned from conducting such cyber resilience testing been shared with SEBI within 3 months from the end of the relevant period of conducting cyber resilience testing? Is the status of the observations found during the cyber resilience testing being monitored and tracked by the IT Committee for REs? | -SELECT- | | | dd-mm-yyyy | -SELECT- |
| 1(w) | Are the updates and changes in the contingency plan, COOP, training exercises, and incident response and recovery plan communicated and approved by the Board/Partners/Proprietor? | -SELECT- | | | dd-mm-yyyy | -SELECT- |

Save

9. After saving the segment it will pop up the below message. Please note that Click on SAVE button after each segment.

testaudit.cdsl.co.in says

Records of Section 1 is saved successfully into the system!!!

OK



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10. Now click on “Choose files”. Upload **Auditor’s Declaration as per SEBI’s CSCRF** & click on ‘**SAVE**’ button.

Please rename the file as :DP ID_DP Name_Name of the Report/File_Date (dd/mm/yyyy) **it will be file upload date.**

Upload the file in PDF format only

Please not that there is no download facility for the Excel file once it has been filled in.

AUDIT FINDINGS AND COMPLIANCE DECLARATION

Attached Files - Cyber Audit Report/ Auditor declaration/ MD CEO declaration

Choose Files No file chosen Upload

Save

Save Back

11. The following message is displayed upon successful upload of the file

testaudit.cdsl.co.in says

Files uploaded successfully!!!

OK

12. After successfully uploading the file click on ‘**SAVE**’ button. After this, select Save once again.

AUDIT FINDINGS AND COMPLIANCE DECLARATION

Attached Files - Cyber Audit Report/ Auditor declaration/ MD CEO declaration

Choose Files No file chosen Upload

Save

Save Back

13. The following message is displayed upon records of all sections are saved successfully into the system.

testaudit.cdsl.co.in says

Records of All Sections are saved successfully into the system!!!

OK



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DESIGNATED OFFICER LOGIN

1. Log in Into Audit application by using the below link:-

<https://auditweb.cdslindia.com/Login.aspx>

Now Sign in using 'Login Type-Designated officer'.

Now enter User ID & Password and click on "Sign In" button.

AUDIT APPLICATION

SIGN IN

| | |
|---------------------------------|---|
| Login Type | Designated Officer |
| User ID | Enter Login ID |
| Password | Password |
| | daff8f |
| | Enter Code |
| Sign In | |
| Forgot password | Registration for DP / RTA |

2. Enter the OTP: You will receive the OTP on both your DP's registered mobile number and email

AUDIT APPLICATION

LOGIN OTP

| | |
|-------------------------|-------------------------|
| Enter OTP | Enter OTP |
| OTP Time :- 00:09:47 | Do not refresh the page |
| Verify OTP | |



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3. Then select audit type “Cyber Security Audit Report” from the Drop down.

Select the DP ID and DP Name in the ‘Select DP / RTA’ tab and click on ‘Confirm’.

AUDIT APPLICATION

| | | |
|---------------------------|-----------------------------|---|
| Select Audit Type | CYBER SECURITY AUDIT REPORT | ▼ |
| Select Audit Month | November-2025 | ▼ |
| Select DP / RTA | --Select-- | ▼ |

Confirm

[View Cyber Report](#) [Cyber Audit Compliance Report](#)
[Cyber RCA Report](#)

4. The ‘Designated Officer’ is given access to fill only the below mentioned fields:

- Management Comments.
- Target Closure Date (dd/mm/yyyy).

The below screen will be displayed once the user is logged in.

| 18. SYSTEMS MANAGED BY VENDORS | | | | | | |
|--------------------------------|---|-------------------|---|--|---|----------------|
| Auditor Clause | Checkpoint Description | Compliance Status | Management Comments | Description of Findings/ Observations/Reason why the TOR Clause is not applicable to the DP | Target Closure Date (dd/mm/yyyy) | Severity Level |
| 18(a) | Where the systems (BT, Back office and other customer facing applications, IT infrastructure, etc.) of a RE are managed by third-party service providers and in case the RE does not have direct control over the implementation of any of the guidelines, whether the RE has instructed the third-party service providers to adhere to the applicable guidelines in the CSCRF and has obtained the necessary cyber audit certifications from them to ensure compliance with the framework? | NOT COMPLIED ▼ | <input style="width: 100%;" type="text"/> | test | <input style="width: 80%;" type="text" value="dd-mm-yyyy"/> | HIGH ▼ |
| 18(a)(i) | Does the responsibility, accountability, and ownership of outsourced activities lie primarily with the RE? Does the RE come up with appropriate monitoring mechanisms through a clearly defined framework to ensure that all the requirements as specified in SEBI CSCRF shall be complied with? Do the periodic reports submitted to SEBI highlight the critical activities handled by the third-party service providers, and does the RE certify that the above-mentioned requirement is complied with? | NOT COMPLIED ▼ | <input style="width: 100%;" type="text"/> | test123 | <input style="width: 80%;" type="text" value="dd-mm-yyyy"/> | LOW ▼ |
| 18(a)(ii) | Does the RE conduct background checks and ensure signing of Non-Disclosure Agreements and cybersecurity compliance for all third-party service providers? | NA ▼ | <input style="width: 100%;" type="text"/> | test123 | <input style="width: 80%;" type="text" value="dd-mm-yyyy"/> | -SELECT- ▼ |



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5. In 1st Upload section “**Cyber Audit report/Auditor Declaration/ MD CEO declaration**” upload DP Declaration & MOM.

Second upload section “**Cyber Audit Report as ToR issued by CDSL**”upload Cyber Audit Report. **Please rename the file as :DP ID_DP Name_Name of the Report/File_Date (dd/mm/yyyy) it will be file upload date.**

Upload the file in PDF format only

Please not that there is no download facility for the Excel file once it has been filled in.

Click on **SAVE** Button & **Submit to CDSL**.

Attached Files - Cyber Audit Report/ Auditor declaration/ MD CEO declaration

Choose Files | No file chosen

Upload

File Name

Download

Download

Download

Download

Download

Attach File - Cyber Audit Report as per the TOR issued by CDSL

Choose Files | No file chosen

Upload

File Name

Download

Download

Declaration : I hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge.

Save Submit to CDSL Back

6. The following message is displayed upon successful upload of the file.

testaudit.cdsl.co.in says

Files uploaded successfully!!!

OK

7. Select the checkbox in the declaration section and then click Save.

Declaration : I hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge.

Save Submit to CDSL Back

8. The following message is displayed upon records of all sections are saved successfully into the system.

testaudit.cdsl.co.in says

Records of All Sections are saved successfully into the system!!!

OK

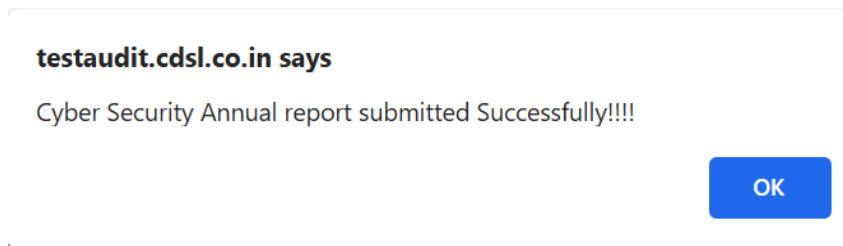


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9. After saving the segment it will pop up the below message. **Click on Submit to CDSL.**



DPs are advised to take note of the following:

- If the compliance status for any clause in the checkpoint description is marked as "**Complied**" the fields for Description of Findings, Target Date, and Severity will be disabled.
- If the compliance status for any clause in the checkpoint description is marked as "**Not Complied**" then Management Comments, Description of Findings, Target Date, and Severity fields are mandatory.
- If the compliance status for any clause is marked as "**Not Applicable**" the Management Comments and Description of Findings fields are mandatory.
- The audit report must be on the letterhead containing the name of the auditor, audit firm, Cert-In empanelment expiry date and valid signature.
- The audit report must include the DP Name and DP ID.
- Audit period must be clearly mentioned.
- Compliance status must be clearly stated as Complied / Not Complied / Not Applicable
- Severity level is mandatory and must be categorized as Critical, High, Medium, or Low.
- The report/Files must be as per the Communique No. **CDSL/IS/DP/POLCY/2025/806 December 10, 2025**, in the PDF format only. **Please rename the file as :DP ID_DP Name_Name of the Report/File_Date (dd/mm/yyyy) it will be file upload date.**
- Kindly ensure each subpoints of the Checkpoint Description are duly filled in and **SAVED** before submitting it to CDSL. If the details are not saved prior to submission, the data may not be recorded in the system which may result in incomplete or missing information at the time of submission.

If any error is faced while uploading the report/declaration/submitting the form/file, request you to send an email on dpinfosec@cdslindia.com along with the screenshot of the error.
