



# Central Depository Services (India) Limited

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## COMMUNIQUE TO DEPOSITORY PARTICIPANTS

CDSL/OPS/DP/POLCY/2025/330

May 16, 2025

### BO UPLOAD FILE FORMAT FOR NOMINATION AND ADDITIONAL CHANGES

DPs are advised to refer Communique no. CDSL/OPS/DP/POLCY/2025/289 dated May 02, 2025, informing about the changes in BO Upload format related to Nomination and other changes in the system.

DPs are advised to note the changes in BSDA individual upload format as given below: to capture the reason for change in BSDA value and

1. Reason for BSDA modification: It is now mandatory for DPs to capture the reason for modifying the BSDA flag from "Y" (BSDA) to "N" (Non BSDA) or to "O" (Opt out).
2. Client Consent date for BSDA Opt out: This date will be required when modifying the BSDA flag to Opt out.

#### File formats details :

Annexure A	BSDA_Individual Upload
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DPs are advised to note the changes in the file formats and make the necessary back-office changes wherever applicable. The said functionality is schedule to release on live effective from **Saturday, May 31, 2025**.

Queries regarding this communiqué may be addressed to: CDSL – Helpdesk Emails may be sent to: [dprtasupport@cdslindia.com](mailto:dprtasupport@cdslindia.com) and connect through our IVR Number **022-62343333**

For and on behalf of  
Central Depository Services (India) Limited

sd/-

Nilesh Shah  
Asst. Vice President – Operations

**FILE FORMAT: BSDA Individual Upload****File Name** : 42<DP ID>.<3 digits running serial number>**Input Type** : **Mandatory / Optional****Header Record:** This record will contain:

FIELD DESCRIPTION	FIELD TYPE	FIELD SIZE	INPUT TYPE
DP ID	NUMBER	6	M
OPERATOR ID	CHAR	6	M
BO ID/PAN Flag	CHAR	1	M BO ID/PAN flag B- BO ID File P- PAN File
TOTAL NO. OF RECORDS	NUMBER	6	M

**Details Records:** This record will contain:

FIELD DESCRIPTION	FIELD TYPE	FIELD SIZE	INPUT TYPE
BO ID / PAN	CHAR	16	M If BO ID/PAN Flag is 'B', the size of each record will be 16. If BO ID/PAN Flag is 'P', the size of each record will be 10.
BSDA FLAG	CHAR	1	O Applicable only if BOID/PAN flag is "B" (in header). N – To update BSDA from Y

			<p>/ O to N</p> <p>O – To mark opted out</p> <p>Y – To update BSDA from N / O to Y</p> <p>If as per existing functionality only BOID is entered without entering BSDA flag, it will be treated as BSDA "Y"</p>
<b>Reason For BSDA Modification</b>	<b>CHAR</b>	<b>6</b>	<p><b>Mandatory while modifying BSDA flag from "Y" to "N" or from "Y" / "N" to "O"</b></p> <p><b>Possible values</b></p> <p><b>"VHCPL" - Value of holding crossing BSDA prescribed limits</b></p> <p><b>"BOHMA" - BO holding multiple accounts across the depositories</b></p> <p><b>"BOROPO" - BO requested to Opt out through registered email.</b></p>
<b>Client consent date for BSDA opt out</b>	<b>DATE</b>	<b>8</b>	<p><b>Date on which client was received to Opt out of BSDA.</b></p> <p><b>DDMMYYYY format</b></p>

**NOTES:**

- No field separators should be used.
- All numeric fields should be right justified with zero padding.
- All alphanumeric fields should be left justified with padding as spaces.
- BSDA flag should not be present if "**BO ID/PAN Flag**" in header record is "**P**".