



Central Depository Services (India) Limited

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COMMUNIQUE TO DEPOSITORY PARTICIPANTS

CDSL/OPS/DP/POLCY/2024/560

September 24, 2024

AMENDMENTS TO DP OPERATING INSTRUCTIONS CHAPTER – 17

DPs are advised to note that amendments have been incorporated in CDSL's DP Operating Instructions [OI] **Chapter 17 – Miscellaneous**, to incorporate appropriate mechanisms for monitoring of opening of branches by DPs.

The said amendments to the DP OI are provided in track changes mode in attached **Annexure – A**.

DPs are advised to take note of the same and ensure compliance.

Queries regarding this communique may be addressed to: CDSL – Helpdesk Emails may be sent to: dprtasupport@cdslindia.com and connect through our IVR Number 022-62343333.

**For and on behalf of
Central Depository Services (India) Limited.**

sd/-

**Nilesh Shah
Asst. Vice President – Operations**

17 Miscellaneous		
Point No.	Existing	Proposed Amendments
17.7.1	<p>DPs are advised to note that with effect from November 01, 2009, prior approval of CDSL should be obtained for opening a DP Service Centre including back office connected branches and collection centres. For this purpose, an application is required to be submitted to CDSL along with the requisite information in the prescribed formats [see Annexure 17.5 and Annexure 17.6]. DPs are also advised to ensure that a soft copy of the information (submitted along with the application in Annexure 17.6) is forwarded to CDSL, at email ID: scapprovals@cdslindia.com.</p>	<p>DPs are advised to note that with effect from November 01, 2009, prior approval of CDSL should be obtained for opening a DP Service Centre including back office connected branches and collection centres. For this purpose, an application is required to be submitted to CDSL along with the requisite information in the prescribed formats [see Annexure 17.5 and Annexure 17.6]. DPs are also advised to ensure that a soft copy of the information (submitted along with the application in Annexure 17.6) is forwarded to CDSL, at email ID: scapprovals@cdslindia.com.</p> <p><u>DPs are advised to note that details of all service centres should be updated with CDSL through DP's 'easiest' login. The DPs should ensure that details of any new service centre or modification of details of existing service centre or cessation / termination of the service centre should be updated using the 'easiest' facility. DPs shall update the details about the terminated service centre within 10 days of termination. DPs should also be in compliance with SEBI notification MIRSD/DPS-III/Cir-9/07 dated July 03, 2007, requirements of service centres as mentioned in CDSL Communique no. CDSL/ADM/DP/GENRL/6272 dated</u></p>

		<u>December 02, 2016 and other directions issued by SEBI and/or CDSL from time to time.</u>
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