



Central Depository Services (India) Limited

Convenient # Dependable # Secure

COMMUNIQUÉ TO DEPOSITORY PARTICIPANTS

CDSL/OPS/DP/TRANG/2021/534

November 25, 2021

CDSL's DP TRAINING PROGRAMME

DPs are advised to note that a DP Training Programme conducted by CDSL, has been scheduled:

✓ **From Monday, December 13, 2021 to Thursday, December 16, 2021**

Details of the programme are as follows:

- The programme will be conducted from 10.00 A.M. to 6:00 P.M.
- Duration - Four days
- Charges per person: ₹ 4720.00 [₹ 4000.00 plus taxes of ₹ 720.00].
- No of Seats – 30 (**Maximum 2 person from one DP**)
- Due to COVID 19 Pandemic, training will be conducted ONLINE via Microsoft Teams application. Participants are advised to install and test this application on their Laptops / Desktops/ Tablets to avoid last minute technical glitches.**
- This 4-days comprehensive training programme covers the overview of CDAS Application and DP Operations.
- All Modules present in the CDAS System are explained by way of Power Point Presentations along with “hands-on” [i.e. data entry on the CDSL system in a TEST environment] is provided.
- Detailed explanation will be given for account opening procedures, documents required for carrying out transactions, procedure to verify documents, data entry in the CDAS system, verification of transaction status, report management, etc.
- In-depth explanations on the features and benefits of CDSL's "easi" & "easiest" facilities and the registration / renewal procedure for the same.
- The session on “**Reports Module**” will cover detailed explanations on the generation / set up / download of various reports in the CDSL system / uploaded to the DP-Billing folder, etc.
- Audit & Compliance session covers the submission of periodic Reports, Compliance, etc. by the DP and important control points from the Risk Management/Compliance perspective.



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- ❑ A session on Insurance & Legal framework regarding Depositories.
- ❑ A session on compliance requirements for anti-money laundering measures.
- ❑ On Day 4, at the end of the training session, an online test will be conducted. Successful participants will be awarded a certificate issued by **Central Depository Services (India) Limited, Mumbai**.

DPs who wish to nominate their staff/officials for training, are advised to do online registration for the programme at our CDSL website and submit payment through NEFT, in favour of **Central Depository Services (India) Ltd.**

The detailed procedure of registration for the programme is enclosed as “**Annexure A**” and bank details of CDSL for making payment through NEFT is enclosed as “**Annexure B**”.

DPs are advised to also note the following:

- **Maximum 2** person will be allowed from one DP
- The charges are **payable in advance** in order to get a confirmed booking of seat(s).
- Seats will be allocated only on approval of registration by CDSL on a first-come-first-served basis.
- If a registered candidate fails to attend the programme for any reason whatsoever, the charges will not be refunded under any circumstances.
- Last date of registration, is **Wednesday, December 08, 2021** [18:00 hours] or until all seats are booked, whichever is earlier.

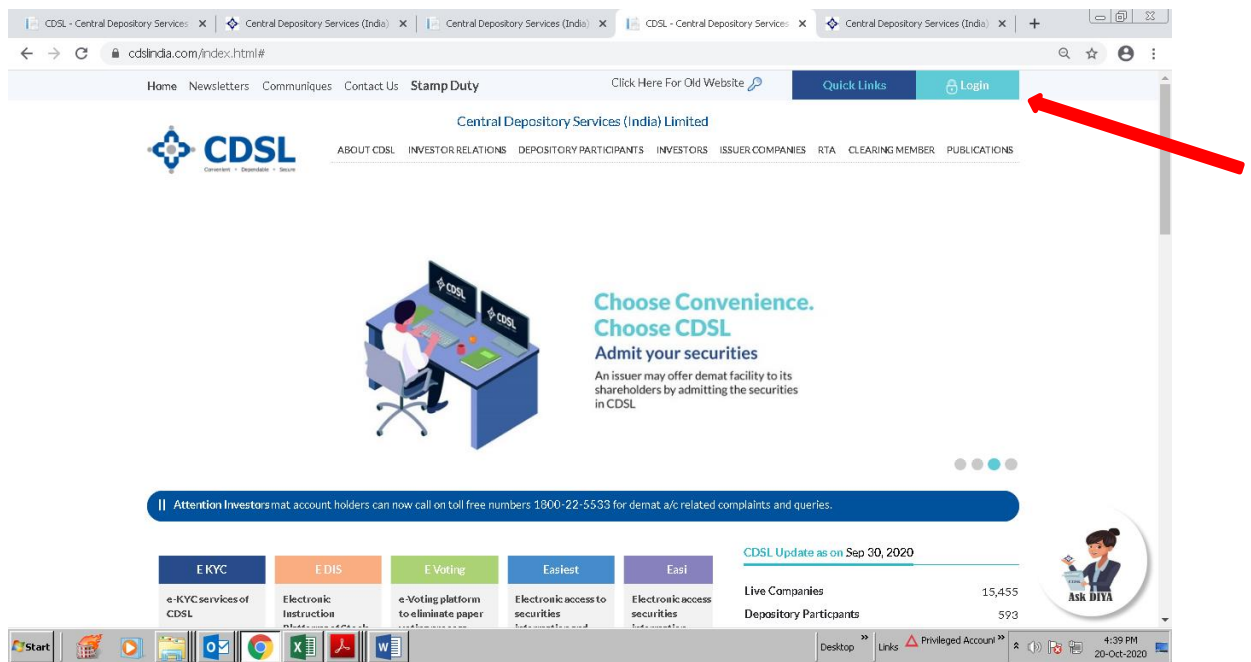
Queries regarding this programme may be addressed to **CDSL – Training** Ms. Ruchi Patil on (022) 2305-8502 or Ms. Sheron Sawant on (022) 2305-8655. Emails may be sent to: ruchip@cdslindia.com and sherons@cdslindia.com.

sd/-

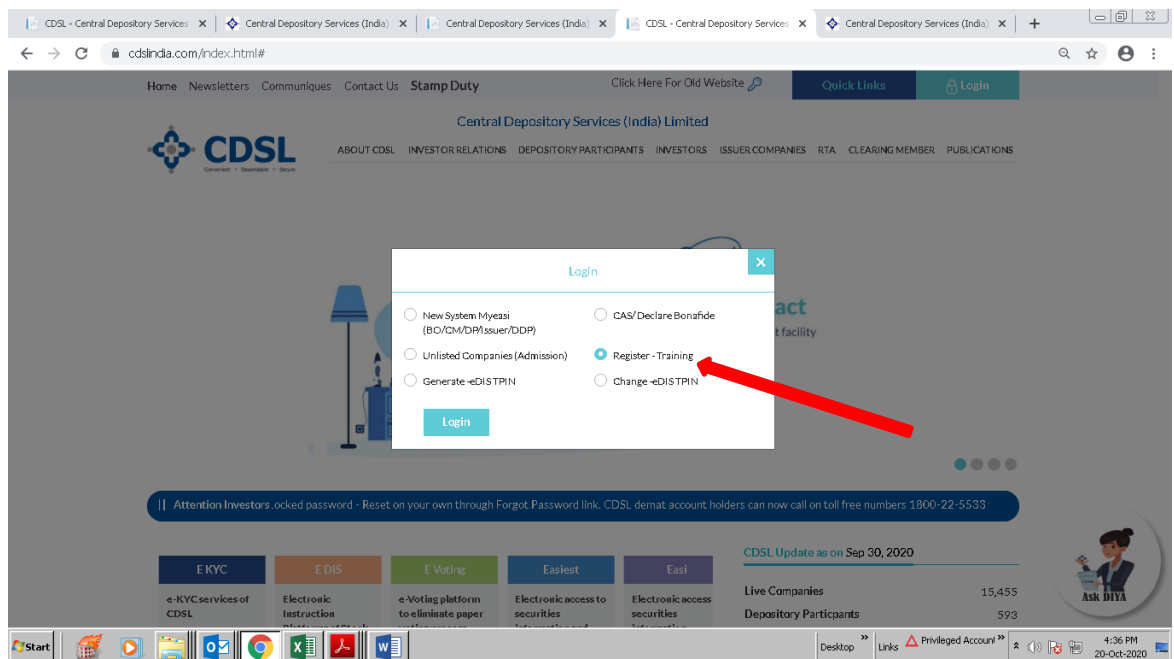
Nilesh Shah
Asst Vice President – Operations

Registration Process for DP Training

Registrations for DP Training programme can be done at <https://www.cdslindia.com/>



The screenshot shows the homepage of Central Depository Services (India) Limited. The navigation bar includes 'Home', 'Newsletters', 'Communiques', 'Contact Us', 'Stamp Duty', 'Click Here For Old Website', 'Quick Links', and 'Login'. The 'Login' button is highlighted with a red arrow. Below the navigation bar, the CDSL logo and tagline 'Central Depository Services (India) Limited' are displayed. A main banner features an illustration of a person at a computer and the text: 'Choose Convenience. Choose CDSL. Admit your securities. An issuer may offer demat facility to its shareholders by admitting the securities in CDSL.' A blue banner below the main content reads: 'Attention Investors/mat account holders can now call on toll free numbers 1800-22-5533 for demat a/c related complaints and queries.' Below this, there are five service categories: E KYC, E DIS, E Voting, Easfest, and Easi. The 'E Voting' category is highlighted. On the right, there is a 'CDSL Update as on Sep 30, 2020' section showing 'Live Companies: 15,455' and 'Depository Participants: 593'. A 'ASK DIYA' icon is also present. The Windows taskbar at the bottom shows the time as 4:39 PM on 20-Oct-2020.



The screenshot shows the 'Login' modal window on the CDSL India website. The modal contains the following options:

- New System Myezati (BO/CM/DP/Issuer/DDP)
- Unlisted Companies (Admission)
- Generate e-DISTPIN
- CAS/Declare Bonafide
- Register - Training
- Change e-DISTPIN

The 'Register - Training' option is selected and highlighted with a red arrow. A 'Login' button is located at the bottom left of the modal. The background of the website is dimmed. The Windows taskbar at the bottom shows the time as 4:36 PM on 20-Oct-2020.

The screenshot shows the website interface for Central Depository Services (India) Limited. The header includes the company logo, name, and tagline "Convenient * Dependable * Secure". There are navigation links for "Skip to main content" and a search bar with a "Go" button. The main content area is titled "Training Program" and includes a section for "Eligibility for appearing for Training programme- Depository Operations:". Under "A) General Category", it states that anyone with a valid certificate expiring within the next twelve months can renew it for another three years. A list of valid certificates is provided, including CDSL's DP training programme, BCCD, NISM Series VI-DOCE, NCFM, and NCDO. Under "B) Principal Category", there are no details. On the right, a login form is visible with fields for "Login Name:" and "Password:", a reCAPTCHA "I'm not a robot" box, and a "Login" button. Below the login form are links for "New User? Click Here to Register" and "Forgot Password? Click Here". An arrow points from the "New User" link to the text below.

Training Program

Eligibility for appearing for Training programme- Depository Operations:

A) General Category

Any person holding a valid certificate as mentioned below, which is due to expire within the next twelve months and wishing to renew validity of the certificate for another three years from the date of expiry of the certificate may appear for Training for Depository Operations.


List of valid certificates:

- Certificate on completion of CDSL's DP training programme on Central Depository Services (India) Limited.
- BCCD i.e., BSE's Certification in Financial Markets (BSE's Certification on Central Depository) of the Bombay Stock Exchange Limited.
- NISM Series VI- Depository Operations Certification Examination (DOCE).
- NCFM i.e., NSE's Certification in Financial Markets (NSDL - Depository Operations Module) of the National Stock Exchange of India Limited.
- NCDO i.e., NSDL's Certification in Depository Operations of the National Securities Depository Limited.

B) Principal Category

Login Name:

Password:

I'm not a robot  reCAPTCHA
Privacy - Terms

Login

[New User? Click Here to Register](#)

[Forgot Password? Click Here](#)

The login screen as given above appears. User will click on “New User”. Site will display the following screen and the user will have to fill the “User Registration” and click on “Submit” button.

Central Depository Services (India) Limited - Internet Explorer
 https://www.cdslindia.com/cpe/newuser-regfrm.aspx

File Edit View Favorites Tools Help
 Suggested Sites MockEasiest Back Office Mock CDSL Live EasiEasiest CMC Test Test Login IL Test CMC DDP CDASWeb CDASWeb-MOCK CR PR New Portal Tabs

Central Depository Services (India) Limited
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Skip to main content
 Enter keyword

User Registration

Login Name: [Check Availability](#)
 Password:
 Confirm Password:
 Security Question:
 Security Answer:
 Type of candidate:

Personal Information

Salutation:
 First Name:
 Middle Name:
 Last Name:
 Name to appear in Certificate:
 (Name as on PAN)
 Gender:
 Date of Birth:

Address for communication

Address1:
 Address2:
 Address3:
 State:
 City:
 Pin Code:
 Country:


Personal Information

Salutation:
 First Name:
 Middle Name:
 Last Name:
 Name to appear in Certificate:
 (Name as on PAN)
 Gender:
 Date of Birth:

Address for communication

Address1:
 Address2:
 Address3:
 State:
 City:
 Pin Code:
 Country:

Mobile:
 Telephone No: -
 Email ID:
 Pan:
 Other Reference No 1: (As specified for specific CPEs such as ARN No.)
 Other Reference No 2: (As specified for specific CPEs such as AMFI certificate No.)
 NSR No.:

Please Enter characters as shown in the image: 

(All fields marked * are mandatory)

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Copyright © 2015 Central Depository Services (India) Ltd. All rights reserved. Best viewed with Internet Explorer 7 & above, 1024 x 768 resolution.

Training registration can be done at <https://ww1.cdslindia.com/cpe/cpelogin.aspx> by giving your login name and password (same entered during registration).

The screenshot shows the website for Central Depository Services (India) Limited. The header includes the company logo and name, along with the tagline "Convenient * Dependable * Secure". A search bar is located in the top right corner. The main content area is divided into two columns. The left column contains information about the training program, including eligibility criteria and a list of valid certificates. The right column features a login form with fields for "Login Name:" and "Password:", a reCAPTCHA widget, and a "Login" button. There are also links for "New User? Click Here to Register" and "Forgot Password? Click Here".

Training Program

Eligibility for appearing for Training programme- Depository Operations:

A) General Category

Any person holding a valid certificate as mentioned below, which is due to expire within the next twelve months and wishing to renew validity of the certificate for another three years from the date of expiry of the certificate may appear for Training for Depository Operations.

List of valid certificates:

- Certificate on completion of CDSL's DP training programme on Central Depository Services (India) Limited.
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- NISM Series VI- Depository Operations Certification Examination (DOCE).
- NCFM i.e., NSE's Certification in Financial Markets (NSDL - Depository Operations Module) of the National Stock Exchange of India Limited.
- NCDO i.e., NSDL's Certification in Depository Operations of the National Securities Depository Limited.

B) Principal Category

Login Name:

Password:

I'm not a robot

reCAPTCHA
Privacy - Terms

[New User? Click Here to Register](#)

[Forgot Password? Click Here](#)

After logging into the system the below mentioned screen will be displayed.

The screenshot displays the user interface of the Central Depository Services (India) Limited website. The browser address bar shows the URL <https://www.cdslindia.com/cpe/userhome.aspx>. The page header includes the company logo and name, along with the tagline "Convenient * Dependable * Secure". A navigation menu at the top contains "User Options" and "Profile". The "Profile" menu is expanded, showing options: "Register For Training Program", "View Registrations Status", and "Training Program Schedule Inquiry". A black arrow points from the "Register For Training Program" option to the text below. The main content area features a "Register for Training Program" heading and a "Registration Process" section with the following steps:

- Select a training program from the training schedule available.
- Enter basic details and register for a training program.
- Enter payment details and communicate the same to CDSL to confirm your registration.

Below the steps, it states: "CDSL will provide a confirmation of your registration application by email on receipt of payment. Candidates can also keep track of the application request from the option, 'View registrations Status'." The page footer contains copyright information and a note about the browser resolution.

After clicking on the “Register for Training Program” Registration Form will be displayed, user will have to fill the form and click on “Submit” button.

Select type of training as “DP”.

The screenshot shows the 'Register for training program' page on the Central Depository Services (India) Limited website. The page is accessed via Internet Explorer at the URL <https://www.cdsindia.com/cpe/training-regfrm.aspx>. The page features a navigation menu with 'User Options' and 'Profile'. A sidebar on the left contains links for 'Register For Training Program', 'View Registrations Status', and 'Training Program schedule Inquiry'. The main content area is titled 'Register for training program' and contains a form with the following fields:

- Type of Training : DP (selected)
- Type of Program: DP Training
- City: ---Select City---
- Date: ---Select Date---
- Training program details - Venue: Venue: [dropdown]
- No of seats available: [input]
- Training charges: Fees Payment Option: Demand Draft NEFT Monthly Billing
- DD Number: [input]
- Date: [input]
- Amount: [input]
- Drawee bank/Branch: [input]
- Payable at: [input]
- NEFT Reference NO: [input]
- Qualification: ---Select Qualification---
- Occupation: ---Select Occupation---
- Work Experience (completed years): [input]
- Current Employer Details: DP/RTA ID: [input], Name: [input], Address: [input]

The screenshot shows a web browser window with the URL <https://www.cdslindia.com/cpe/training-regfrm.aspx>. The page contains a registration form for DP Training. The form is divided into several sections:

- Type of Program:** DP Training (selected)
- City:** ---Select City---
- Date:** ---Select Date---
- Training program details - Venue:** Venue: [Dropdown]
- No of seats available:** [Input field]
- Training charges:** Fees Payment Option: Demand Draft NEFT Monthly Billing
- DD Number:** [Input field]
- Date:** [Input field]
- Amount:** [Input field]
- Drawee bank/Branch:** [Input field]
- Payable at:** [Input field]
- NEFT Reference NO:** [Input field]
- Qualification:** ---Select Qualification---
- Occupation:** ---Select Occupation---
- Work Experience (completed years):** [Input field]
- Current Employer Details:**
 - DP/RTA ID: [Input field]
 - Name: [Input field]
 - Address: [Input field]
 - Contact Details: [Input field]
 - Date of joining: [Input field]
 - Nature of work: [Input field]
- Photograph:** Upload Photo(max size 50 KB) [Max photo dimension should be in 3.5cm x 4.5cm] (All fields marked * are mandatory) [Browse...]

At the bottom of the form, there are **Submit** and **Reset** buttons.

Footer: Copyright Policy | HyperLinking Policy | Privacy Policy | Terms And Condition
Copyright © 2015 Central Depository Services (India) Ltd. All rights reserved. Best viewed with Internet Explorer 7 & above, 1024 x 768 resolution.

On approval of your registration by CDSL an email confirming your registration will be sent to your registered email id.

Bank Details:

Name of the Organisation : **CENTRAL DEPOSITORY SERVICES (INDIA)
LIMITED**

Address : Central Depository Services (I) Limited,
A Wing, 25th Floor, Marathon Futurex,
Mafatlal Mill Compound,
N M Joshi Marg, Lower Parel (E),
Mumbai - 400013

PAN NO : AAACC6233A

Bank Name : ICICI BANK

Current A/c No. / Code : CDSLDP “followed by the last five digits of your eight digit DP
ID”

NEFT Code (11 digits) :

I	C	I	C	0	0	0	0	1	0	4
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Branch Name : Nariman Point, Mumbai

Email id for payment advice : cdslar@cdslindia.com