



# Central Depository Services (India) Limited

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## COMMUNIQUÉ TO DEPOSITORY PARTICIPANTS

CDSL/OPS/DP/POLCY/2020/289

July 06, 2020

### PROVISION TO PAY STAMP DUTY IN ADVANCE THROUGH ONLINE PORTAL

DPs are advised to refer to Communiqué no. CDSL/OPS/DP/POLICY/2020/8 dated January 03, 2020 and Communiqué no. CDSL/OPS/DP/POLCY/2020/18 dated January 8, 2020 whereby DPs were informed about operational procedure / modalities for payment of stamp duty in advance. In continuation to the said communiques we now provide some changes in the operational procedure / modalities for payment of stamp duty in advance.

The payment for advance stamp duty can be made through NEFT/RTGS/IMPS from any bank through online portal of respective banks or by submitting the physical forms to the respective banks. The procedure to be followed for addition of CDSL stamp duty account in your bank account as beneficiary has been explained in Communiqué no. CDSL/OPS/DP/POLCY/2020/18 dated January 8, 2020. After receiving clearing from DP's Bank, the authentication for CDSL Beneficiary code will be done by CDSL System and the status will be updated by CDSL system on the URL <https://bills.cdsl.co.in>.

DPs will continue to get information in the Balance Inquiry and Payment Status Inquiry, options available through the URL <https://bills.cdsl.co.in>, to know the status of payment made, to generate the receipt and to know the balance lying with CDSL.

#### **Changes in Stamp Duty Payment User Manual for DPs**

1. The payment procedure has been made uniform and DPs are informed that they are required to follow the same procedure for processing the payment from any of the banks including ICICI Bank Corporate Banking. In ICICI bank portal the beneficiary is required to be added under **Add Beneficiary other bank** TAB. Previously there was different procedure for ICICI Bank Corporate Bank Users and Other Bank Users.
2. The payments can be made through NEFT/RTGS/IMPS by submitting the requests online or through physical submission of forms. The ICICI Bank Corporate Banking Users also can make the payment through these modes of payment. Previously there was link on CDSL website for ICICI Bank Corporate Banking Users, which has been discontinued to bring the uniformity in payment procedure.
3. There is no requirement to mention any transaction no. in remarks while processing payment through RTGS/ NEFT/IMPS transactions (online or physical request). Previously the 16 Digit transaction no. was required to be generated by DPs on CDSL



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portal and it was mandatory to mention this transaction number in remarks column while making payment.

4. The 16-digit transaction number will be created by the CDSL system for each successful transaction and will be displayed to the DPs in Inquiry options and on receipts. Previously this number was required to be generated by respective DPs.
5. The following table can be referred for execution of payment under revised process:

Category of User (BO /DP/Issuer/AMC)	Payment through User's respective Bank (ICICI Bank)	Payment through User's respective Bank (other than ICICI Bank)
User already added the Beneficiary in the respective Bank and made the payment to CDSL stamp duty account.	Can continue to make payment from their ICICI Bank through ICICI Bank portal or submission of physical request	Can continue to make payment from their Bank (Other than ICICI)
User already added the Beneficiary in the respective Bank, but payment has not done so far.	If the valid Beneficiary is added the payment can be made as per the process mentioned above	If the valid Beneficiary is added the payment can be made
User has not added the Beneficiary in the respective Bank so far.	The valid Beneficiary is required to be added under <b>Add Beneficiary other bank</b> TAB for making payment	The valid Beneficiary is required to be added for making payment

Queries regarding this communiqué may be addressed to CDSL – Helpdesk on (022) 2305-8624, 2305-8639, 2305-8642, 2305-8663, 2305-8640, 2300-2041 or 2300-2033. Emails may be sent to: [helpdesk@cdslindia.com](mailto:helpdesk@cdslindia.com) .

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**Kanta Panjabi**  
**Asst. Vice President – Accounts**