



Central Depository Services (India) Limited

Convenient + Dependable + Secure

COMMUNIQUE TO DEPOSITORY PARTICIPANTS

CDSL/OPS/DP/GENRL/2019/301

June 19, 2019

INTIMATION FOR PAYMENT INSTRUCTIONS

DPs are hereby informed regarding the change in Bank details for making payments of CDSL bills, superseding our earlier Communique No. CDSL/OPS/DP/GENRL/2018/152 dated March 24, 2018.

The Bills can be paid by the DPs in any of the following ways:

i) **For Online Payment through CDSL Payment gateway system:**

- a) For online payment (internet banking, debit or credit card), access our online payment portal; <https://bills.cdsl.co.in>.
- b) Payments made through the Online Payment mode are entitled to 2% discount subject to maximum of Rs.1000/- (for details on Discount Policy please refer to our communique no. CDSL/OPS/DP/BLING/2019/62 or <https://www.cdslindia.com/GoGreen/downloadGoGreen.aspx?gogreenid=G66216>)
- c) In case of DPs making online payment, DPs are requested to inform CDSL by email on email id; cdslaccounts@cdslindia.com regarding the amount paid by them along with the transaction number.

ii) **Through RTGS / NEFT / IMPS in CDSL ICICI Bank Account :**

Name	Central Depository Services (India) Limited
Current Account Number/Code	XXXXXXXXXXXXXXXXXXXXXXX ^[Refer Notes]
Bank Name	ICICI Bank
Branch	Nariman Point, Mumbai
IFSC & RTGS / NEFT Code	ICIC0000104

The DPs are informed that if they are processing the payment from their ICICI Bank account, they need to add XXXXXXXXXXXXXXXXXXXXXXXXXX^[Refer Notes] under **Add Beneficiary other bank TAB** and process the payment through NEFT/ RTGS with the IFSC code **ICIC0000104**.

The DPs are requested to inform CDSL by email on email id cdslaccounts@cdslindia.com regarding the amount transferred by them through RTGS / NEFT / IMPS, along with UTR Number once the transaction is executed by DPs bank.

The DPs are informed that in case of Current Account Number / Code mismatch, the amount remitted to CDSL will be auto reversed on next bank working day.



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iii) **Payment by way of Demand Draft / Pay Order / Cheques :**

The DPs are requested to note that in case if they are making payment by Demand draft (payable at Mumbai) / Pay Order or cheque payable at par at Mumbai, the same must be drawn in favour of '**Central Depository Services (India) Limited**' and sent to the following address i.e. Accounts Department, Central Depository Services (India) Limited, Marathon Futurex, A Wing, 25th Floor, Mafatlal Mills Compound, N.M Joshi Marg, Lower Parel (E), Mumbai -400013. **Please note that the DPs will not be able to deposit Demand Draft / Pay Order / Cheques directly in CDSL account at ICICI Bank branches.**

DPs are requested to ensure that the name of their company and respective Bill number is written on the reverse of the Demand Draft / Pay Order/ Cheques while sending the DD / Pay order / cheques to CDSL.

Queries regarding this communiqué may be addressed to CDSL Accounts department on (022) 2305-8527 & 2305-8529. Email may be sent to mangeshh@cdslindia.com; kavitas@cdslindia.com.

sd/-

Bharat Sheth
Chief Financial Officer

- [Notes] .
1. For existing DPs, the Current Account Number [CAN] / Code will be **CDSLDP** followed by the eight digit DP ID
 2. The Current Account Number [CAN] / Code is also printed on invoices generated by CDSL billing system
 3. For entities which are in the process of becoming DPs of CDSL and whose DP ID is yet to be activated, the Current Account Number [CAN] / Code will be CDSLDP followed by a temporary code provided by CDSL DP Admission team. The new DP can make all payments prior to the DP ID activation with the temporary code and once the DP ID is activated in CDSL, use the DP ID in the CAN/code for making payments.