

NOTICE

CIN: L67120MH1997PLC112443

**Registered Office: Unit No. A-2501, Marathon Futorex, Mafatlal Mills Compound,
N.M. Joshi Marg, Lower Parel (East), Mumbai-400013, Maharashtra, India.**

NOTICE is hereby given that the **Twenty Fourth Annual General Meeting** ("AGM") of the Members of **CENTRAL DEPOSITORY SERVICES (INDIA) LIMITED** ["CDSL/the Company"] will be held on Thursday, September 15, 2022 at 11.00 A.M. (IST), through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM"), to transact the following businesses:

ORDINARY BUSINESS:

1. To consider and adopt:

- a. the audited standalone financial statements of CDSL for the financial year ended March 31, 2022 and the Reports of the Board of Directors and the Statutory Auditors thereon; and**
- b. the audited consolidated financial statements of CDSL for the financial year ended March 31, 2022 and the Report of the Statutory Auditors thereon.**

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT the Audited Standalone and Consolidated Financial Statements for the Financial Year ended March 31, 2022, report of the Statutory Auditors thereon and the Reports of the Board of Directors thereon along with all annexures as laid before the Shareholders in this 24th Annual General Meeting be and are hereby considered and adopted."

2. To declare final Dividend on Equity Shares of the Company for the financial year ended March 31, 2022.

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT a dividend at the rate of ₹ 15/- (Rupees Fifteen Only) per equity share of ₹ 10/- (Rupees Ten Only) each fully paid up of the Company be and is hereby

declared for the financial year ended March 31, 2022, as recommended by the Board of Directors of the Company and the same be paid out of the profits of the Company for the financial year ended March 31, 2022."

3. To appoint a Director in place of Shri Nayan Mehta (DIN: 03320139), Shareholder Director, who retires from office by rotation and being eligible, offers himself for re-appointment.

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 152 and other applicable provisions of the Companies Act, 2013 and rules made thereunder (including any statutory modification(s) or re-enactment thereof, for the time being in force), Shri Nayan Mehta (DIN: 03320139), Shareholder Director who retires by rotation at this 24th Annual General Meeting be and is hereby re-appointed as a Director of the Company liable to retire by rotation subject to the approval of SEBI."

**By order of the Board of Directors
For Central Depository Services (India) Limited**

**Nilay Shah
Group Company Secretary & Head Legal
(Membership No. ACS 20586)**

Place: Mumbai
Date: June 25, 2022

Registered Office:
Unit No. A-2501, Marathon Futorex,
Mafatlal Mills Compound, N.M. Joshi Marg,
Lower Parel (East), Mumbai-400013, Maharashtra, India.

NOTES:

1. The Shareholders may note that in compliance with the provisions of the Ministry of Corporate Affairs ('MCA') General Circular No. 2/2022 dated May 05, 2022 and 21/2021 dated December 14, 2021 read with Circular No. 20/2020 dated May 05, 2020 alongwith Circular Nos. 14 & 17/2020 dated April 08, 2020 and April 13, 2020 respectively, and the Securities and Exchange Board of India ('SEBI') Circular No. SEBI/HO/CFD/CMD2/ CIR/P/2022/62 dated May 13, 2022, and Circular No. SEBI/HO/CFD/CMD1/ CIR/P/2020/79 dated May 12, 2020 (collectively referred to as 'Applicable Circulars'), the 24th AGM of the Company is being conducted through VC/OAVM Facility, without the physical presence of members. The Notice of the AGM along with the Annual Report for FY 2021-22 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/ Depositories unless a Member has requested for a physical copy of the same. The Notice calling the 24th AGM along with the Annual Report for FY 2021-22 will also be available on the website of the Company at www.cdslindia.com, website of the Stock Exchange i.e. National Stock Exchange of India Limited ("NSE") at www.nseindia.com and the website of KFin Technologies Limited at <https://evoting.kfintech.com/public/Downloads.aspx>
2. Pursuant to Section 105 of the Act, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since the AGM is being held through VC/OAVM, in accordance with the Applicable Circulars, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of Proxies by the Members will not be available for the 24th AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
3. In pursuance of Section 113 of the Act, Institutional/ Corporate Shareholders (i.e. other than individuals, Hindu Undivided Family (HUF), Non Resident Indian (NRI), etc.) are required to send a scanned copy (PDF/JPG Format) of its Board or governing body, Resolution/ Authorisation etc., authorising its representative to attend the AGM through VC/OAVM on its behalf and to vote through remote e-voting.
4. KFin Technologies Limited will be providing facility for voting through remote e-Voting, for participation in the 24th AGM through VC/OAVM facility and e-voting during the 24th AGM.
5. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Act.
6. Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI Listing Regulations, the Company is providing facility of remote e-voting to its Members holding shares in physical or dematerialised form, as on the cut-off date, being Thursday, September 08, 2022, to exercise their right to vote through electronic means from a place other than the venue of the Meeting on the businesses specified in the accompanying Notice (the "Remote e-voting").
7. M/s. S. R. Batliboi & Co., LLP, Chartered Accountants, Mumbai, bearing Firm Registration No. 301003E/E300005 with the Institute of Chartered Accountants of India were appointed as the Statutory Auditors of the Company for a period of five years at the 20th AGM of the Company held on August 20, 2018. Their appointment was subject to ratification by the Members at every subsequent AGM post their appointment. Pursuant to the Companies (Amendment) Act, 2017 effective from May 7, 2018, the requirement of seeking ratification of the Members for the appointment of the Statutory Auditors has been withdrawn from Section 139 of the Companies Act, 2013. Hence, the same is not put forward before the members of the Company for their approval.
8. In the 23rd AGM of the Company held on September 21, 2021, Shri Masil Jeya Mohan P (DIN:08502007), Shareholder Director was liable to retire by rotation. Accordingly, the resolution was put to vote before the Members and the same was approved by the Members. Subsequently, SEBI vide its letter dated October 26, 2021 had approved the re-appointment of Shri Masil Jeya Mohan P.
9. In case of joint holders attending the meeting through VC or OAVM, only such joint holder who is higher in the order of names will be entitled to vote.
10. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, the Register of Contracts or Arrangements in which the Directors are interested under Section 189 of the Companies Act, 2013 will be available for inspection for the Members of the Company electronically during the 24th AGM on the website of KFin Technologies Limited at <https://emeetings.kfintech.com/>
11. The electronic copy of all documents referred to in the Notice will be available for inspection to the Members of the Company. The Members are required to send an email on cdslagm@cdslindia.com from their registered email id with the Company. Post verification of the Shareholder email id, a link will be sent to the concerned member for verification.
12. Subject to the provisions of the Act, final dividend of ₹ 15/- (150%), per share as recommended by the Board of Directors, if declared at the AGM, will be paid within a period of 30 days from the date of declaration to those Members or their mandates whose names appear as

beneficial owners with depositories or in the Register of Members as on Thursday, September 08, 2022, subject to deduction of income-tax at source wherever applicable as under:

- a) To all the beneficial owners in respect of shares held in dematerialised form as per the data as may be made available by CDSL and National Securities Depository Limited ("NSDL") as on Thursday, September 08, 2022.
 - b) To all the members in respect of shares held in physical form after giving effect to all valid transmission/transposition in respect of valid requests lodged with the Company on the cut-off date i.e., Thursday, September 08, 2022.
13. Pursuant to the Finance Act, 2020, dividend income will be taxable in the hands of the Shareholders w.e.f. April 01, 2020 and the Company is required to deduct Tax at Source ("TDS") from dividend paid to the Members at prescribed rates in the Income Tax Act, 1961 ("the IT Act"). In general, to enable compliance with TDS requirements, Members are requested to complete and / or update their Residential Status, Permanent Account Number ("PAN"), Category as per the IT Act with their Depository Participants or in case shares are held in physical form, with the Company, by sending documents through email to rnt.helpdesk@linkintime.co.in by the record date (i.e. Thursday, September 08, 2022), Additionally, the shareholders are also requested to refer para 15 to 17 below and provide necessary declaration / information on the following link: <https://linkintime.co.in/formsreg/submission-of-form-15g-15h.html>
14. The rate of TDS as per the Income Tax Act, 1961, would depend upon the status of the recipient and is explained herein below:

i. Resident shareholders:

In case of resident shareholders, section 194 of the IT Act provides mandate for withholding tax @10% on dividend income. In absence of PAN, invalid PAN or person being categorised as specified person (to be verified from the Government enabled utility) TDS rate of 20% will apply.

Resident shareholders, being an individual, whose total dividend income in a financial year exceeds ₹ 5,000 and who wish to receive dividend without deduction of tax at source may submit a declaration in Form No. 15G/ Form 15H. Template of Form No. 15G/15H can also be downloaded from the website of the Company.

Shareholders are requested to note that while submission of original form is mandatory, they may submit the said documents by submitting the same on the following link: <https://linkintime.co.in/formsreg/submission-of-form-15g-15h.html>

TDS on dividend paid to the following resident shareholder would not be applicable as per the provision of section 194 of the IT Act:

- a. the Life Insurance Corporation of India established, in respect of any shares owned by it or in which it has full beneficial interest;
- b. the General Insurance Corporation of India (hereafter in this proviso referred to as the Corporation) or to any of the four companies (hereafter in this proviso referred to as such company), formed by virtue of the schemes framed under sub-section (1) of section 16 of the General Insurance Business (Nationalisation) Act, 1972 (57 of 1972), in respect of any shares owned by the Corporation or such company or in which the Corporation or such company has full beneficial interest;
- c. any other insurer in respect of any shares owned by it or in which it has full beneficial interest.

ii. Non-resident shareholders

In case of non-resident shareholders other than foreign companies and firms, the IT Act provides mandate for withholding tax at the rate of 20% plus applicable surcharge and health and education cess of 4% on dividend income making effective rate of TDS as under:

Particulars	Surcharge Rate	Effective TDS rate
Dividend Income not exceeding ₹ 50,00,000	Nil	20.80%
Dividend Income exceeds ₹ 50,00,000 but does not exceed ₹ 1,00,00,000	10%	22.88%
Dividend Income exceeding ₹ 1,00,00,000	15%	23.92%

In case of shareholders, being foreign companies, the IT Act provides mandate for withholding tax at the rate of 20% plus applicable surcharge and health and education cess of 4% on dividend income making effective rate of TDS as under:

Particulars	Surcharge Rate	Effective TDS rate
Dividend Income not exceeding ₹ 1,00,00,000	Nil	20.80%
Dividend Income exceeds ₹ 1,00,00,000 but does not exceed ₹ 10,00,00,000	2%	21.22%
Dividend Income exceeding ₹ 10,00,00,000	5%	21.84%

In case of shareholders, being foreign firms/ LLP, the IT Act provides mandate for withholding tax at the rate of 20% plus applicable surcharge and health and education cess of 4% on dividend income making effective rate of TDS as under:

Particulars	Surcharge Rate	Effective TDS rate
Dividend Income not exceeding ₹ 1,00,00,000	Nil	20.80%
Dividend Income exceeds ₹ 1,00,00,000	12%	23.30%

In respect of non-resident shareholders (including foreign companies), the TDS rates mentioned above will be further subject to any benefits available under the Double Taxation Avoidance Agreement (“DTAA”) read with Multilateral Instrument (“MLI”) provisions, if any, between India and the country in which the non-resident is considered resident in terms of such DTAA read with MLI.

In order to claim benefit under DTAA, the non-resident shareholders would be required to submit the following documents before the record date fixed for determining the shareholders who are eligible to receive the final dividend, if so approved at the respective AGMs:

- Tax Residency Certificate (“TRC”) issued by the Tax / Government authority of the country in which the Non-Resident shareholder is a resident of (valid for the relevant financial year);
- Form 10F containing therein information to be provided under section 90(5)/ 90A(5) of the IT Act, if not so covered in TRC (Valid for the relevant financial year);
- Declaration from shareholders stating the following [template available on the website of the Company]:
 - That the shareholder did not at any time during the relevant year have a permanent establishment in India.
 - That the shareholder is the beneficial owner of the dividend.
 - That the construct and affairs of the shareholder is not arranged with the main or principal purpose of obtaining any tax benefits, directly or indirectly, under the Tax Treaty.
 - That the arrangement of the shareholder is not covered under impermissible avoidance arrangement.

- Permanent Account Number – In absence of PAN, shareholder is required to provide the following details:
 - Contact Address:
 - Email Address:
 - Contact Number:
 - Tax identification number:

Application of beneficial DTAA rate shall depend upon the completeness and satisfactory review of the documents submitted by the Non-Resident shareholders. The Company will apply its sole discretion and is not obligated to apply the beneficial DTAA rates for tax deduction on dividend payable to shareholders.

Please note:

1. Shareholders holding shares under multiple accounts under different status/ category (eg. Resident and Non-Resident) and single PAN, may note that, higher of the tax as applicable to the status in which shares held under a PAN will be considered on their entire holding in different accounts.
2. For Shareholders who are identified as “Specified Persons” under Sec 206AB of the Act, higher tax rate as applicable would be deducted if:
 - a. Shareholder has not filed the return of income for the assessment year relevant to the previous year immediately before the previous year in which tax is required to be deducted/ collected. Previous year for FY 2022-23 would be FY 2021-22.
 - b. Aggregate of tax deducted at source and tax collected at source is rupees fifty thousand or more in said previous year.

For the purpose of TDS, Company will verify the status (i.e., Specified Person or not) from the Government enabled online facility and deduct TDS accordingly.

It may be further noted that in case the tax on said Final Dividend is deducted at a higher rate in the absence of receipt of the aforementioned details/documents from you or on application of provisions of Section 206AB, there would still be an option available with you to file the return of income and claim an appropriate refund, if eligible.

No claim shall lie against the Company for such taxes deducted.

In the event of any income tax demand (including interest, penalty, etc.) arising from any misrepresentation, inaccuracy or omission of information provided / to be provided by the Shareholder(s), such Shareholder(s) will be responsible to indemnify the Company and also,

provide the Company with all information / documents and co-operation in any appellate proceedings.

Disclaimer: This communication shall not be treated as an advice from the Company. Shareholders should obtain the tax advice related to their tax matters from a tax professional.

15. Declaration under Rule 37BA of Income Tax Rules, 1962

In terms of Rule 37BA of the Income Tax Rules, 1962, if dividend income on which tax has been deducted at source is assessable in the hands of a person other than the deductee, then such deductee should file declaration with Company in the manner prescribed in the Rules. The draft format of the declaration is attached herewith.

Kindly note that above mentioned declaration for giving credit of taxes deducted to the beneficial owner should be made on or before the record date (i.e. Thursday, September 08, 2022). Requests received after the record date (i.e. Thursday, September 08, 2022) will not be entertained and Tax on dividend would be deducted in the name of deductee.

Declaration:

Date:

To,

Central Depository Services (India) Limited,

Unit No. A-2501, Marathon Futurex, Mafatlal Mills Compound, N.M. Joshi Marg, Lower Parel (East), Mumbai-400013.

Sub: Declaration under Rule 37BA of Income Tax Rules, 1962.

We _____, are currently holding shares of Central Depository Services (India) Limited ["CDSL"] on behalf of the _____. We understand that CDSL has declared a dividend of ₹ 15 per share for FY 2021-22 and shall soon be paying the same to us, as we are a shareholder in books of CDSL.

We hereby declare that said dividend income on the shares belongs to and is assessable in hands of below-mentioned shareholders who are actual beneficial owners and entitled to receive such dividend income. Thus, we hereby request your goodself to deduct tax on such dividend income in the name of the said shareholders and report the dividend income against the PAN of the respective shareholders.

Details about the shareholders to whom shares and dividend income belongs and credit to be given are as follows:

Sr. No.	Shareholder's Name	Address	PAN	No of Shares held by us	Expected Dividend Amount

We undertake and confirm that dividend to be received by us for the above-mentioned Shareholders does not belongs to us and we shall not claim credit of the TDS applied on the said income.

We request that while furnishing the information to the Income-tax Department in your TDS statement/return, the details of dividend income and corresponding TDS on the same should be stated in name of the above-mentioned shareholders instead of us.

The above declaration is in terms of Section 199 of the I-Tax Act read with Rule 37BA(2) of the Income-Tax Rules, 1962 and is based on which tax is deducted at source by the Company. It would be in due compliance of law by the Company.

We seek your co-operation in this regard.

**Thanking you,
Yours faithfully,**

For _____

Signature of Authorized person

Name : _____

Designation : _____

16. Further, in order to receive the dividend in a timely manner, Members holding shares in physical form who have not updated their mandate for receiving the dividends directly in their bank accounts through Electronic Clearing Service or any other means, are requested to send a scanned copy of the following details/documents at rnt.helpdesk@linkintime.co.in on or before **Thursday, September 08, 2022**. The members shall note that no declarations shall be accepted after the record date.

- a) folio number, complete address and following details relating to bank account in which the dividend is to be received:
 - i. Name and Branch of Bank;
 - ii. Bank Account type (Savings / Current);
 - iii. Bank Account Number; and
 - iv. IFSC Code.
- b) self-attested scanned copy of cancelled cheque bearing the name of the Member or first holder, in case shares are held jointly;
- c) self-attested scanned copy of the PAN Card; and
- d) self-attested scanned copy of proof of address namely AADHAR Card, Driving License, Election Identity Card or Passport in support of the address of the Member as registered with the Company.

17. Communication in respect of deduction of tax at source on Dividend payout:

For all Shareholders:

The aforementioned forms for tax exemption can be downloaded from Link Intime's website. The URL for the same is as under:

<https://www.linkintime.co.in/client-downloads.html>.

On this page select the General tab. All the forms are available in under the head "Form 15G/15H/10F".

The aforementioned documents (duly completed and signed) are required to be uploaded on the url mentioned below:

<https://linkintime.co.in/formsreg/submission-of-form-15g-15h.html>.

On this page the user shall be prompted to select / share the following information to register their request.

1. Select the company (Dropdown)
2. Folio / DP-Client ID
3. PAN
4. Financial year (Dropdown)
5. Form selection
6. Document attachment – 1 (PAN)
7. Document attachment – 2 (Forms)
8. Document attachment – 3 (Any other supporting document)

Please note that the upload of documents (duly completed and signed) on the website of Link Intime India Private Limited should be done on or before **Record date for the dividend** in order to enable the Company to determine and deduct appropriate TDS / Withholding Tax. Incomplete and/or unsigned forms and declarations will not be considered by the Company. No communication on the tax determination/ deduction shall be considered after **Record date for the dividend**, (6:00 p.m.).

Shareholders may note that in case the tax on said dividend is deducted at a higher rate in absence of receipt of the aforementioned details/documents, option is available to shareholder to file the return of income as per Income Tax Act, 1961 and claim an appropriate refund, if eligible.

All communications/ queries in this respect should be addressed to our RTA, Link Intime India Private Limited to its email address rnt.helpdesk@linkintime.co.in. This email id is only for the purpose of queries and no forms will be accepted here.

Members holding shares in demat form are requested to update their Electronic Bank Mandate with their respective

Depository Participant(s). The Company/Company's RTA will not entertain any direct request from such Members for change of address, transposition of names, deletion of name of deceased joint holder and change in the bank account details. The said details will be considered as furnished by the DPs to the Company.

Further, please note that instructions, if any, already given by Members in respect of shares held in physical form, will not be automatically applicable to the dividend paid on shares held in electronic form.

18. As per the provisions of section 72 of the Act, facility for making nominations is now available to individuals holding shares in the Company. Members holding shares in physical form may obtain the Nomination Form from the Company's RTA. Members holding shares in electronic form have to approach their DPs for completing the nomination formalities.
19. Non-resident Indian Members are requested to inform the Company's RTA or to the concerned DP, as the case may be, immediately:
 - a) the change in the residential status on return to India for permanent settlement.
 - b) the particulars of the NRE Account with a Bank in India, if not furnished earlier.
20. To deter the incidence of fraudulent encashment of the dividend warrants, Members holding shares in physical mode, are requested to intimate the Company's RTA under the signature of the Sole/First joint holder, the following information, so that the bank account number and address of the bank can be printed on the dividend warrants: which will be used by the Company for dividend payments:
 - 1) Name of Sole/First Joint holder and Folio No.
 - 2) Particulars of bank account viz:
 - i) Name of the Bank;
 - ii) Name of the Branch with Branch Code / IFSC Code;
 - iii) Complete address of the Bank with Pin Code Number;
 - iv) Account type, whether Saving Bank (SB) or Current Account (CA); and
 - v) Bank Account number allotted by the Bank.
21. In case of Members holding shares in electronic form, Bank account details provided by the Depository Participants (DPs) will be used by the Company for payment of dividend and printing dividend warrants.

22. The details of unclaimed dividend amounts are available on the Company's website at www.cdslindia.com under Investor relations - Shareholders corner - Unpaid and Unclaimed Dividend. Shareholders who wish to claim their unpaid/unclaimed dividend(s) may send a written request to the Corporate Secretarial Department on e-mail ID: shareholders@cdslindia.com or to the Company's RTA on e-mail ID: rnt.helpdesk@linkintime.co.in or by post to RTA's address at C-101, 247 Park, L.B.S. Marg, Vikhroli West, Mumbai-400 083, Maharashtra, India.
23. Additional information, pursuant to the Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") and Secretarial Standard – 2 on General Meetings ("SS - 2") issued by the Institute of Company Secretaries of India ("ICSI"), in respect of the Directors seeking appointment at the AGM, is furnished as **Annexure-I** to the Notice.
24. The Securities and Exchange Board of India has mandated the submission of PAN by every participant in the securities market. Members holding shares in electronic form are requested to submit their PAN to their DPs and those holding shares in physical form are requested to submit their PAN to the Company's Registrar and Share Transfer Agent on rnt.helpdesk@linkintime.co.in.
25. Members are requested to intimate the Company's Registrar and Share Transfer Agent, Link Intime India Private Limited, 247 Park, C-101, L.B.S. Marg, Vikhroli (West), Mumbai 400083, Tel No 022 - 4918 6270 and Email ID: rnt.helpdesk@linkintime.co.in, immediately of any change in their address in respect of equity shares held in physical mode and to their Depository Participants (DPs) in respect of equity shares held in dematerialised form.
26. In case of any general queries/grievances, Members may reach Company's Registrar and Share Transfer Agent, Link Intime India Private Limited, Company's Registrar and Share Transfer Agent on Tel No 022 - 4918 6270 and Email ID: rnt.helpdesk@linkintime.co.in.

In case of queries / grievances related to e-voting and e-meeting, Members may refer the Frequently Asked Questions (FAQs) for Members and e-voting User Manual available at the 'download' section of <https://evoting.kfintech.com/> or call KFin Technologies Limited (formerly known as KFin Technologies Private Limited) ["KFin"] on 1800 309 4001 (toll free).
27. Shareholders are requested to read the "Shareholder Information" section of the Annual Report for useful information.
28. Transfer of shares in physical form has been prohibited from April 01, 2019. The shareholders who continue to hold shares and other types of securities of listed companies in physical form even after this date, will not

be able to lodge the shares with the Company/its RTA for further transfer. They will need to convert them to demat form compulsorily if they wish to effect any transfer. All the investors who are holding shares etc. in physical form, should consider opening a demat account at the earliest and submit request for dematerialization of their shares in order to protect the liquidity of the shares. Further, SEBI vide its notification dated January 24, 2022 has mandated that all requests for transfer of securities including transmission and transposition requests shall be processed only in dematerialized form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialization member are advised to dematerialize the shares held by them in physical form. Member can contact the Company/its RTA, for assistance in this regard.

PROCEDURE FOR REMOTE E-VOTING

- i. In compliance with the provisions of Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, Regulation 44 of the SEBI Listing Regulations and in terms of SEBI vide circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 09, 2020 in relation to e-Voting Facility Provided by Listed Entities, the Members are provided with the facility to cast their vote electronically, through the e-Voting services provided by KFin, on all the resolutions set forth in this Notice. The instructions for e-Voting are given herein below.
- ii. However, pursuant to SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 09, 2020 on "e-Voting facility provided by Listed Companies", e-Voting process has been enabled to all the **individual demat account holders**, by way of single login credential, through their demat accounts / websites of Depositories / DPs in order to increase the efficiency of the voting process.
- iii. Individual demat account holders would be able to cast their vote without having to register again with the e-Voting service provider (ESP) thereby not only facilitating seamless authentication but also ease and convenience of participating in e-Voting process. Shareholders are advised to update their mobile number and e-mail ID with their DPs to access e-Voting facility.
- iv. The remote e-Voting period commences **Saturday, September 10, 2022 9:00 a.m. (IST)** and ends on **Wednesday, September 14, 2022 5:00 p.m. (IST)**
- v. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date i.e. Thursday, September 08, 2022.
- vi. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the

Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date, may obtain the login ID and password by sending a request at evoting@Kfintech.com. However, if he / she is already registered with KFin for remote e-Voting then he / she can use his / her existing User ID and password for casting the vote.

- vii. In case of Individual Shareholders holding securities in demat mode and who acquires shares of the Company and becomes a member of the Company after sending of the Notice and holding shares as of the cut-off date may follow steps mentioned below under "Login method for remote e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode."

- viii. The details of the process and manner for remote e-Voting and e-AGM are explained herein below:

Step 1 : Access to Depositories e-Voting system in case of individual shareholders holding shares in demat mode.

Step 2 : Access to KFin e-Voting system in case of shareholders holding shares in physical and non-individual shareholders in demat mode.

Step 3 : Access to join virtual meetings(e-AGM) of the Company through VC / OAVM on KFin evoting system to participate in the e-AGM and vote of the AGM.

Details on Step 1 are mentioned below:

- I) Login method for remote e-Voting for Individual shareholders holding securities in demat mode.**

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL	<p>1. User already registered for IDeAS facility:</p> <ol style="list-style-type: none"> I. Visit URL: https://eservices.nsdl.com II. Click on the "Beneficial Owner" icon under "Login" under 'IDeAS' section. III. On the new page, enter User ID and Password. Post successful authentication, click on "Access to e-Voting" IV. Click on company name or e-Voting service provider and you will be re-directed to e-Voting service provider website for casting the vote during the remote e-Voting period. <p>2. User not registered for IDeAS e-Services</p> <ol style="list-style-type: none"> I. To register click on link : https://eservices.nsdl.com II. Select "Register Online for IDeAS" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp III. Proceed with completing the required fields. IV. Follow steps given in points 1. <p>3. Alternatively by directly accessing the e-Voting website of NSDL</p> <ol style="list-style-type: none"> I. Open URL: https://www.evoting.nsdl.com/ II. Click on the icon "Login" which is available under 'Shareholder/Member' section. III. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password / OTP and a Verification Code as shown on the screen. IV. Post successful authentication, you will be requested to select the name of the company and the e-Voting Service Provider name, i.e. KFin. V. On successful selection, you will be redirected to KFin e-Voting page for casting your vote during the remote e-Voting period.

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with CDSL	<p>1. Existing user who have opted for Easi / Easiest</p> <p>I. Visit URL: https://web.cdslindia.com/myeasi/home/login or URL: www.cdslindia.com</p> <p>II. Click on New System Myeasi</p> <p>III. Login with your registered user id and password.</p> <p>IV. The user will see the e-Voting Menu. The Menu will have links of ESP i.e. KFin e-Voting portal.</p> <p>V. Click on e-Voting service provider name to cast your vote.</p> <p>2. User not registered for Easi/Easiest</p> <p>I. Option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration</p> <p>II. Proceed with completing the required fields.</p> <p>III. Follow the steps given in point 1.</p> <p>3. Alternatively, by directly accessing the e-Voting website of CDSL</p> <p>I. Visit URL: www.cdslindia.com</p> <p>II. Provide your demat Account Number and PAN No.</p> <p>III. System will authenticate user by sending OTP on registered Mobile & Email as recorded in the demat Account.</p> <p>IV. After successful authentication, user will be provided links for the respective ESP, i.e KFin where the e- Voting is in progress.</p>
Individual Shareholder login through their demat accounts / Website of Depository Participant	<p>I. You can also login using the login credentials of your demat account through your DP registered with NSDL /CDSL for e-Voting facility.</p> <p>II. Once logged-in, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL / CDSL Depository site after successful authentication, wherein you can see e-Voting feature.</p> <p>III. Click on options available against company name or e-Voting service provider – KFin and you will be redirected to e-Voting website of KFin for casting your vote during the remote e-Voting period without any further authentication.</p>

Important note: Members who are unable to retrieve User ID / Password are advised to use Forgot user ID and Forgot Password option available at respective websites.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Securities held with NSDL	Please contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Securities held with CDSL	Please contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 or 022-23058542-43

Details on Step 2 are mentioned below:**II) Login method for e-Voting for shareholders other than Individual's shareholders holding securities in demat mode and shareholders holding securities in physical mode.**

- A. Members whose email IDs are registered with the Company/ Depository Participants (s), will receive an email from KFin which will include details of E-Voting Event Number (EVEN), USER ID and password. They will have to follow the following process:
- i. Launch internet browser by typing the URL: <https://evoting.kfintech.com/>
 - ii. Enter the login credentials (i.e. User ID and password). In case of physical folio, User ID will be EVEN (E-Voting Event Number) xxxx, followed by folio number. In case of Demat account, User ID will be your DP ID and Client ID. However, if you are already registered with KFin for e-voting, you can use your existing User ID and password for casting the vote.
 - iii. After entering these details appropriately, click on "LOGIN".
 - iv. You will now reach password change Menu wherein you are required to mandatorily change your password. The new password shall comprise of minimum 8 characters with at least one upper case (A- Z), one lower case (a-z), one numeric value (0-9) and a special character (@,#,\$, etc.,). The system will prompt you to change your password and update your contact details like mobile number, email ID etc. on first login. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended that you do not share your password with any other person and that you take utmost care to keep your password confidential.
 - v. You need to login again with the new credentials.
 - vi. On successful login, the system will prompt you to select the "EVEN" i.e., Central Depository Services (India) Limited AGM" and click on "Submit".
 - vii. On the voting page, enter the number of shares (which represents the number of votes) as on the Cut-off Date under "FOR/AGAINST" or alternatively, you may partially enter any number in "FOR" and partially "AGAINST" but the total number in "FOR/AGAINST" taken together shall not exceed your total shareholding as mentioned herein above. You may also choose

the option ABSTAIN. If the Member does not indicate either "FOR" or "AGAINST" it will be treated as "ABSTAIN" and the shares held will not be counted under either head.

- viii. Members holding multiple folios/demat accounts shall choose the voting process separately for each folio/ demat accounts.
- ix. Voting has to be done for each item of the notice separately. In case you do not desire to cast your vote on any specific item, it will be treated as abstained.
- x. You may then cast your vote by selecting an appropriate option and click on "Submit".
- xi. A confirmation box will be displayed. Click "OK" to confirm else "CANCEL" to modify. Once you have voted on the resolution (s), you will not be allowed to modify your vote. During the voting period, Members can login any number of times till they have voted on the Resolution(s).
- xii. Corporate/Institutional Members (i.e., other than Individuals, HUF, NRI etc.) are also required to send scanned certified true copy (PDF Format) of the Board Resolution/Authority Letter etc., authorizing its representative to attend the AGM through VC / OAVM on its behalf and to cast its vote through remote e-voting. Together with attested specimen signature(s) of the duly authorised representative(s), to the Scrutinizer at email id csvatsaldoshi@cadoshi.com with a copy marked to evoting@kfintech.com. The scanned image of the above-mentioned documents should be in the naming format "Corporate Name Even No."

Details on Step 3 are mentioned below:**III) Instructions for all the shareholders, including Individual, other than Individual and Physical, for attending the AGM of the Company through VC/OAVM and e-Voting during the meeting.**

- i. Member will be provided with a facility to attend the AGM through VC / OAVM platform provided by KFin. Members may access the same at <https://emeetings.kfintech.com/> by using the e-voting login credentials provided in the email received from the Company/ KFin. After logging in, click on the Video Conference tab and select the EVEN of the Company. Click on the video symbol and accept the meeting etiquettes to join the meeting. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned above.

- ii. Facility for joining AGM through VC/ OAVM shall open atleast Fifteen minutes before the commencement of the Meeting.
- iii. Members are encouraged to join the Meeting through Laptops/ Desktops with Google Chrome (preferred browser), Safari, Internet Explorer, Microsoft Edge, Mozilla Firefox 22.
- iv. Members will be required to grant access to the webcam to enable VC / OAVM. Further, Members connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- v. As the AGM is being conducted through VC / OAVM, for the smooth conduct of proceedings of the AGM, Members are encouraged to express their views / send their queries in advance mentioning their name, demat account number / folio number, email id, mobile number at cdslagm@cdslindia.com. Questions / queries received by the Company till September 12, 2022 shall only be considered and may be responded during the AGM
- vi. The Members who have not cast their vote through remote e-voting shall be eligible to cast their vote through e-voting system available during the AGM. E-voting during the AGM is integrated with the VC / OAVM platform. The Members may click on the voting icon displayed on the screen to cast their votes.
- vii. A Member can opt for only single mode of voting i.e., through Remote e-voting or voting at the AGM. If a Member casts votes by both modes, then voting done through Remote e-voting shall prevail and vote at the AGM shall be treated as invalid.
- viii. Facility of joining the AGM through VC / OAVM shall be available for atleast 2000 members on first come first served basis.
- ix. Institutional Members are encouraged to attend and vote at the AGM through VC / OAVM.
- ii) Members holding shares in electronic form are requested to submit their PAN to their Depository Participant(s).
- iii) In case a holder of physical securities fails to furnish these details or link their PAN with Aadhaar before the due date, RTA is obligated to freeze such folios. The securities in the frozen folios shall be eligible to receive payments (including dividend) and lodge grievances only after furnishing the complete documents. If the securities continue to remain frozen as on December 31, 2025, the registrar / the Company shall refer such securities to the administering authority under the Benami Transactions (Prohibitions) Act, 1988, and / or the Prevention of Money Laundering Act, 2002.
- iv) The Members who have exercised their right to vote through Remote e-voting may attend the AGM but shall not vote at the AGM. The voting rights of the Members shall be in proportion to their shares of the paid-up equity share capital of the Company as on the cut-off date being Thursday, September 08, 2022.
- v) Your Company is pleased to provide the facility of live webcast of proceedings of AGM. Members who are entitled to participate in the AGM can view the proceeding of AGM.

OTHER INSTRUCTIONS:

- I. **Speaker Registration:** The Members who wish to speak during the meeting may register themselves as speakers for the AGM to express their views. They can visit <https://emeetings.kfintech.com> and login through the user id and password provided in the mail received from KFin. On successful login, select 'Speaker Registration' which will be opened from Saturday, **September 10, 2022 at 9:00 am to Monday, September 12, 2022 till 5:00 p.m.** Members shall be provided a 'queue number' before the meeting. The Company reserves the right to restrict the speakers at the AGM to only those Members who have registered themselves, depending on the availability of time for the AGM.
- II. **Post your Question:** The Members who wish to post their questions prior to the meeting can do the same by visiting <https://emeetings.kfintech.com>. Please login through the user id and password provided in the mail received from KFin. On successful login, select 'Post Your Question' option which will be opened for remote e-voting period from **Saturday, September 10, 2022 at 9:00 am to Monday, September 12, 2022 till 5:00 p.m.**
- III. In case of any query and/or grievance, in respect of voting by electronic means, Members may refer to the Help & Frequently Asked Questions (FAQs) and E-voting user manual available at the download section of <https://evoting.kfintech.com> (KFin Website) or contact

GENERAL INSTRUCTIONS:

- i) SEBI has mandated the submission of PAN, KYC details and nomination by holders of physical securities by March 31, 2022, and linking PAN with Aadhaar by March 31, 2022 vide its circular dated November 03, 2021 and December 15, 2021. Shareholders are requested to submit their PAN, KYC and nomination details in prescribed Form ISR-1 to RTA. The forms for updating the same are available on the website of the Company.

Mr. S.V. Raju, at evoting@kfintech.com or call KFin's toll free No. 1800-309-4001 for any further clarifications.

- IV. The Members, whose names appear in the Register of Members / list of Beneficial Owners as on **Thursday, September 08, 2022**, being the cut-off date, are only entitled to vote on the Resolutions set forth in this Notice. A person who is not a Member as on the cut-off date should treat this Notice for information purposes only. Once the vote on a resolution(s) is cast by the Member, the Member shall not be allowed to change it subsequently.
- V. In case a person (individual holding shares in physical mode/ non individuals) has become a Member of the Company after dispatch of AGM Notice but on or before the cut-off date for E-voting, he/she may obtain the User ID and Password in the manner as mentioned below:
- i. If the mobile number of the member is registered against Folio No./ DP ID Client ID, the member may send SMS: MYEPWD <space> E-Voting Event Number+Folio No. or DP ID Client ID to 9212993399
 1. Example for NSDL:
 2. MYEPWD <SPACE> IN12345612345678
 3. Example for CDSL:
 4. MYEPWD <SPACE> 1402345612345678
 5. Example for Physical:
 6. MYEPWD <SPACE> XXXX1234567890
 - ii. If e-mail address or mobile number of the member is registered against Folio No. / DP ID Client ID, then on the home page of <https://evoting.kfintech.com/> the member may click "Forgot Password" and enter Folio No. or DP ID Client ID and PAN to generate a password.
 - iii. Members who may require any technical assistance or support before or during the AGM are requested to contact KFin at toll free number 1800-309-4001 or write to them at evoting@kfintech.com
- VI. Shri Vatsal Doshi, Proprietor of M/s. Vatsal Doshi & Associates, Practicing Company Secretary has been appointed as the Scrutinizer to scrutinize the remote e-voting in a fair and transparent manner.
- VII. The Scrutinizer shall, after the conclusion of voting at the AGM, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses, not in the employment of the Company, and make, not later than forty-eight hours of the conclusion of the AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman of the Meeting or a person authorized by the Chairman in writing, who shall countersign the same and declare the results of the voting forthwith. The Scrutinizer's decision on the validity of the vote shall be final and binding.
- VIII. Subject to receipt of requisite number of votes, the resolutions shall be deemed to be passed on the date of AGM i.e., **Thursday, September 15, 2022**.
- IX. The results shall be declared either by the Chairman of the Meeting or a person authorized by him, along with the Scrutinizer's Report, shall be placed on the Company's website: www.cdslindia.com and on the website of KFin Technologies Limited (formerly known as KFin Technologies Private Limited): <https://evoting.kfintech.com/> immediately after the result declared by the Chairman or any other person authorized by the Chairman and the same shall be communicated to National Stock Exchange of India Limited, where the shares of the Company are listed. The result shall also be displayed at the registered office of the Company.
29. The Audited Accounts of the Company and its Subsidiary Companies are available on the Company's website at www.cdslindia.com.
30. The annual accounts of the Company's Subsidiary companies, and the related detailed information shall be made available to shareholders of the holding and subsidiary companies seeking such information at any point of time.
31. The term 'Members' has been used to denote Shareholders of the Company.

By order of the Board of Directors
For **Central Depository Services (India) Limited**

Nilay Shah
Group Company Secretary & Head Legal

Place: Mumbai
Date: June 25, 2022

DISCLOSURES RELATING TO DIRECTORS PURSUANT TO REGULATION 36(3) OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 AND SECRETARIAL STANDARD ON GENERAL MEETINGS (SS-2):

Name of the Director	Shri Nayan Mehta
DIN No.	03320139
Designation	Shareholder Director
Nationality	Indian
Expertise	Finance, Accounting, Economics, Management & Administration, Corporate Governance, Regulatory Experience, Leadership and Capital Market Understanding.
Resignation during last three years from listed companies	NIL
Date of Birth/Age	Date of Birth – March 31, 1967 Age – 55
Date of First Appointment	November 28, 2016
Qualification	Chartered Accountant and a Cost & Management Accountant
No. of equity shares held in the Company including shareholding as a beneficial owner	NIL
Terms and Conditions of Appointment/ Reappointment	The sitting fees w.r.t to the meetings of Board and Committee's attended by Shri Nayan Mehta shall be paid to BSE, Nominating Shareholder. Further, Shri Nayan Mehta shall be liable to retire by rotation and the applicable terms & conditions as mentioned under the Companies Act, 2013, SEBI (Depositories & Participants) Regulations, 2018 and SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, shall be applicable to him.
Remuneration sought	NIL
Remuneration last drawn	Apart from sitting fees for attending the Board and the Committee meetings, no remuneration is being paid. The sitting fees on behalf of Shri Nayan Mehta is paid to BSE Limited, the nominating shareholder.
Number of Board meetings attended during the year 2021-2022	Number of Meetings held: 14 Number of Meetings attended: 13
Details of Directorship in other Companies	1. BSE Investments Limited 2. BSE EBIX Insurance Broking Private Limited 3. CDSL Insurance Repository Limited 4. Asia Index Private Limited 5. Bil-Ryerson Futures Private Limited 6. Bil- Ryerson Technology Startup Incubator Foundation 7. BSE CSR Integrated Foundation 8. CDSL Ventures Limited 9. BSE Administration & Supervision Limited
Chairman/Member of the Committee of the Board of Directors of the Company	Member of Audit Committee

Name of the Director	Shri Nayan Mehta
Details of relationship with other Directors, manager and Key Managerial Personnel	None.
Experience	<p>Profile: Shri Nayan Mehta is the Chief Financial Officer of BSE Ltd. He has extensive experience of over 30 years in financial and securities market, especially in Exchange and its ecosystem businesses. Prior to joining BSE, Mr. Nayan Mehta has worked with National Stock Exchange of India Ltd. (NSE), Multi Commodity Exchange of India Ltd. (MCX) and Credit Analysis & Research Ltd. (CARE Ratings).</p> <p>Shri Nayan Mehta is a member of Executive Management Committee and other committees of BSE Ltd. He is also a Director and a member in various committee of BSE's subsidiaries and associate companies. He served as Senior Vice Chairman of the South Asian Federation of Exchanges for the period 2015-2017.</p> <p>He also served as a member of Qualified Audit Report Review Committee of the Securities and Exchange Board of India. He is also a member of the Confederation of Indian Industry (CII) National Committee for CFOs. Shri Nayan Mehta is a Chartered Accountant and a Cost & Management Accountant by qualification.</p>