

XI. ELECTRONIC ACCESS TO SECURITIES INFORMATION

(easi)

1. What is easi?

easi (electronic access to securities information) is a convenient, easy to operate internet based facility, which allows registered Beneficial Owners (BOs) & Clearing Members (CMs) to access their demat account through the internet to check the details of their holdings / valuation and transactions, corporate announcements, anytime anywhere, through CDSL's website www.cdslindia.com.

2. What are the benefits of easi to BOs?

- Viewing and printing details of holdings and/or transactions for last 7 days in their account.
- Viewing and printing the valuation of holdings in their demat account based on the previous day's closing price on BSE.
- Viewing multiple demat accounts through a single login id name.
- Monitoring corporate announcements related to the securities, held in their demat account. A BO also has the additional option to add upto 25 ISINs not held in their demat account, but wishes to monitor corporate announcements for such ISINs.

3. What are the benefits of easi to CMs?

- Viewing and printing of holdings of the securities held in their settlement accounts along with the valuation as per the previous days closing price on BSE.
- Viewing and printing the status of their transactions and also the pay-in and pay-out positions along with the shortages (DP89) for any given settlement.
- Downloading holding and/or transaction details to update their backoffice.
- Monitoring corporate announcements for the securities, held in their demat accounts. A CM also has the additional option to add upto 25 ISINs not held in their demat account, but wishes to monitor corporate announcements for such ISINs.

4. Can I monitor corporate announcements for the shares in my demat account through easi?

Yes, you can monitor corporate announcements for the securities held in your demat account through your easi login. You can also add 25 more ISINs not held in your demat account, but wish to monitor corporate announcements for such ISINs.

5. How do I register for easi?

To register for easi, logon to CDSL's website www.cdslindia.com and click on the link "Register Online" in the homepage.

- Select Register Online
- Select the type of user
- Select the facility (easi) you register for.
- Enter your BOID (8 digit DPID / 8 digit Client ID) & click on submit
- Enter your details like Login-Id, Email-Id, etc.
- Entry of Mobile number is mandatory.
- Print the registration form.

Submit the registration form to your DP signed by all the account holders for authentication (Note down Login Name, Email ID for your ready reference) You will receive the password at your email-Id. You can commence using easi by entering your 'User name' and 'Password' at the homepage of CDSL's site www.cdslindia.com. **(Click on Myeasi)**

6. In case, I am not able to PRINT the form, what should I do?

Please do not register again. On successful registration, in case, you are not able to print the form, contact your DP. We have provided facility to print the form to the DPs using their DP login in easi.

7. Who will do the authentication of online easi registration?

After online registration, the individual and corporate BOs should send the registration forms to the DP for authentication. Clearing Members (CMs) should send the registration forms to CDSL for authentication. On authentication, BOs will receive the password ~~through~~ on the email ID entered while doing online registration.

8. How can I view my demat account details?

To view your demat account details go to our website - <http://www.cdslindia.com>, click on My easi, enter your login ID (user name) and password and click on <go>, there you can your demat account details.

9. Can all BOs/CMs use this facility?

Yes, this facility is available to all BOs/ CMs.

10. How many accounts I can map in one login?

You can map 8 additional accounts with one login. Which means you can avail easi facility of 9 accounts with one login.

11. Whether I should map the additional BOIDs only during registration for the first time?

You can either map the additional 8 BOIDs during registration for the first time or system will also allow you add/ delete the additional 8 BOIDs (1 +8 = 9) as and when you require through the option 'edit groupings'. Please remember any BOIDs grouped using the option 'edit groupings', needs to be authenticated by your DP.

12. Can I edit my profile like email ID/ telephone number, etc.?

Yes, you can do the modification of your email ID / telephone number, etc. thru your login. For doing so click on the option 'edit profile' change the desired details, select the security question type correct answer and click on submit.

13. Why I am facing problem while viewing my account details?

Our easi facility is more compatible with Internet Explorer 6.00 and above versions or Netscape Navigator and the details can be entered / viewed without any disturbance. If you are using Mozilla or Firefox application such problem would occur on internet. Hence you should use above suggested Internet Explorer for easi facility.

14. What is auto registration?

When a new account [BOID] is activated in the CDSL system and for such account email id has been entered then a log-in for "eas/" will be created for the BOID automatically. The 16-digit BOID would be the initial "log-in ID". The BO will receive an email from CDSL (on the email ID entered in the CDSL system), informing him of the "password" for the "eas/" log-in.

15. What is the procedure BO should follow on receipt of email for auto registration?

The BO would be required to click on the link sent in the email and complete the registration process the 16-digit log-in ID may be changed to the BO's preference. It should be noted that the BO will be permitted to change the log-in ID only once, at the second screen displayed to the user, when the user logs in for the first time. On initial log-in, a prompt to change the password will be displayed and the BO would then be required to change the existing password given in the email sent by CDSL.